

LOCATION: ZOOM VIDEO CONFERENCE CALL

TIME: 12:00 P.M.

MINUTES

Attendance:

Members Present: Marvin Hoffman (Chair); Edward Dilkes (Vice Chair); Julie Stromberg (Secretary); Bob Winters (Treasurer); Danny Chan; Alan Daniels; David Ford; Dr. Mary Gallagher (LACC President); Nick Halaris; Joanne Hoffman; Margaret Martin Ph.D.; Mickey Hong (President Academic Senate); Rick Landis; Jerrod McClung; Andree Miller; DJ Moore; Jessica Shaham; Alex Swart; Gerard Tamparong; Jeff Zarrinam and Robert Schwartz (Executive Director)

Members Absent: Charlotte Bland; Selina Chi; Joan Dangerfield; Sandra Cuneo; Dean Hansell; Mike Harriel; Theo Kingma; James Lancaster (VP, LACC Academic Affairs); Robert Reeves; Michael Morgan; Sunny Youngsun Park; Maria Reisch (Emeriti Association) and Lara Yeretsian

Guests: Daren Lynne; Marcy Drummond; Martha Pelayo; Helen Khachatryan; Jessica Duran and Silvia Martinez

I. CALL TO ORDER

M. HOFFMAN

- a) The meeting was called to order at 12:02 PM
 - i) APPROVAL OF THE CONSENT AGENDA ITEMS
 - (1) Minutes of April 27, 2021
 - (2) Alumni/Individual Outreach and Corporate/Foundation Outreach
 - (3) Financials and Credit Card statements through June 2021 and Grant Activity Report
 - (4) Jeff Zarrinam made a motion to approve the items on the consent agenda as submitted.
 - (a) Bob Winters seconded
 - (b) **Motion passed MSP**

II. FOUNDATION REPORT

R. SCHWARTZ

R. SCHWARTZ/R. LANDIS

- a) SWAP MEET
 - i) Robert Schwartz reported that the swap meet it is still scheduled to close on August 1, 2021. He has attempted to get the operator, the owner of Newport Diversified to reverse course by offering them a reduced rate, as well as offering the chance to work with one of our sister colleges, he has not responded to that at all.
 - (1) He mentioned that he's gotten some calls in the past two days because there was an article in the Eastsider Newspaper last week about the Swap Meet. The vendors are unhappy about the potential closing, and Robert doesn't think they were notified to a week ago by Newport Diversified that the Swap Meet was closing. The vendors are now calling all over the place. There were a number of calls to the City Council office and most likely, they've called the LA Times.
 - (2) Robert also reported that apparently Newport Diversified was charging these vendors a separate fee for a premium space, which at the end we don't know if that revenue was part of the percentage that the Foundation was getting every month.
 - ii) Robert will look for another operator and make sure that everything is written down in terms as to what is it that the vendors are paying to buy a space at the Swap Meet.
 - iii) Ed Dilkes made a motion to delegate this issue to the Executive Committee, on the understanding that the Executive Committee will will file written reports with the board, not less than once a month reports to be made publicly available and reconvene the Board, if it is necessary to do so because the Boards concurrence is required.
 - (1) Alex Swart Seconded
 - (2) **Motion passed MSP**

b) BASIC NEEDS

D. LYNNE

- i) Daren Lynne is working with the College on implementing the Fresh Success Program. They are completing the requirements for the Emergency Food and Shelter Program where they were awarded about \$230,000 and will be applying in the next phase, which should be coming up soon. So far, everything is going along as planned.
 - (1) Daren mentioned that they are trying to support the students as much as possible. They put the funding in place for the Nursing scholarships and Textbook grants and for the General Textbook Vouchers for the fall and spring semester.

- (2) Daren also mentioned that Wesley Health is in as the contracted provider for the College, they are a LA County approved provider, they are a private nonprofit. They're goal is to serve underrepresented populations, so our students and their families can now go to our Student Health Center or the Wesley Clinic across the street get enrolled to a county plan if they don't have insurance or if they don't fall into any of those available plans this organization is picking up any of their medical bills and making sure that they have access to mental health substance use disorder general health prescriptions and any child supportive services that they need.
- (3) Robert Schwartz asked Daren to let the Board know what kind of indirect fees we're looking at since we just came off discussing a loss of our main source of revenue.
 - (a) Daren told them that the Fresh Success Program is a Federal Employment, Training, through the USDA reimbursement, so what they're allowing us to do is to capture expenditures on the College side for employment and training related activities, which is basically any courses that lead to a degree, or employability or basic skills. We anticipate coming in, on the end of it's normally a two-year contract with the State and County. The indirect the Foundation gets is 10% of the gross billing. It's 50 cents on the dollar reimbursement so looking at the first quarter that's about \$60,000 over that three-month period and then moving forward based on the reimbursement up to \$200,000 to \$300,000.
- (4) Daren asked President Gallagher to go ahead and introduce Marcy Drummond since she's the campus person Daren will be working.
 - (a) President Gallagher mentioned that she was happy to let the Board know that part of what they wrote into the Fresh Success Program was to bring on board a Vice President, that they call their Vice President of Economic and Social Mobility Innovation to help to spearhead this effort.
 - (i) President Gallagher mentioned that Marcy Drummund was present today and asked her to introduce her to the Board. Marcy briefly spoke about herself and what are her plans for this project.

c) EXECUTIVE DIRECTOR SEARCH

J. ZARRINNAM

- i) Jeff Zarrinnam reported that since the last Board meeting, the search committee has been meeting every two weeks, their first meeting was on June 3 and their next meeting is this Thursday. He mentioned that they've been talking about the timeline of when they're trying to do things. Like putting when do they put the announcement out, how long is Robert going to be staying with us, the interview process timeline and when they're going to eventually select the new Executive Director. They also talked about the existing agreement with Robert Schwartz. They did some research on salary of our existing colleges. It was quite surprising to them that Robert has been underpaid for a very long time through that research. Jeff also discussed the budget involved to advertise this job posting as well as the possible compensation for the new hired.
 - (1) Jeff Zarrinnam made a motion to authorize the Executive Committee to set the monetary compensation for the new Executive Director with limits of \$200,000 to \$225,000 plus health benefits as well as the evolution of the advertisement for the position is delivered.
 - (a) Margaret Martin Seconded
 - (b) **Motion passed MSP**
 - (2) Jeff Zarrinnam moved to allocate \$20,000 for marketing budget to advertise the Executive Director position. The motion was modified by Ed Dilkes to make the budget \$30,000 with the understanding that they will come back to the full Board if it turns out that is not enough.
 - (a) Ed Dilkes Seconded
 - (b) **Motion passed MSP**

d) COMMITTEE & WORKING GROUPS REPORTS

i) EXECUTIVE DIRECTOR COMPENSATION COMMITTEE

E. DILKES

- (1) Approval of Salary Increase for Robert Schwartz
 - (a) For the purpose of the Brown Act: The Board met in closed session to discuss an amendment to the compensation for Robert Schwartz. The discussion was open and informative and on motion by Margaret Martin and Seconded by Jerrod McClung. Robert's compensation was amended to \$225,000 per year going forward subject to the same benefits he receives today. The vote was unanimous.

III. TREASURER'S REPORT

R. WINTERS

- a) FINANCIALS THROUGH June 2021 were approved by the Board members in the Consent Agenda.
 - i) Bob Winters reported that the total investment with Windward in cash and securities was \$43,657,952.

IV. COLLEGE PRESIDENT’S REPORT

M. GALLAGHER

- a) President Gallagher was present at the meeting but had to leave before she was due to report on the campus activities.
- b) Mickey Hong is the new Academic Senate President. She briefly introduced herself and mentioned that she will have a detail report for the Board at their next meeting.

V. FOUNDATION CHAIR’S REPORT

M. HOFFMAN

- a) 2021 BOARD DUES & CONFLICT OF INTEREST FORM
 - i) Marv reminded the Board to pay their 2021 Board dues.
 - ii) He also mentioned that there are still quite a few of the Board member who still need to complete their 2021 Conflict of Interest forms and send it back to Silvia Martinez.

VI. PUBLIC COMMENTS

- a) Rick Landis said his goodbyes to the Board as he will no longer be part of this Board. The discussed other issues with the swap meet that had to do with the current operator.

VII. ADJOURNMENT AND NEXT MEETING

- a) The next meeting of the Board will take place on October 26, 2021, at 12:00 PM.
- b) Meeting adjourned at 1:50 P.M.
- c) 2021 meeting calendars and the Board roster were included in the email distribution.

NOTE: MSP=Moved Second Passed

Approved and signed by: Julie Stromberg, Secretary
