

**LOCATION:** LOS ANGELES CITY COLLEGE FOUNDATION  
Conference Call / Regular Meeting  
855 N. Vermont Avenue  
Los Angeles, CA 90029

**TIME:** 10:00 A.M.

**MINUTES**

**Attendance:**

**Members Participating:** Marvin Hoffman (Chair); Bob Winters (Treasurer); Julie Stromberg (Secretary, via Conference Call); Jeff Zarrinam (Member-at-Large, via Conference Call); Robert Schwartz (Executive Director); James Lancaster (Interim VP, LACC Academic Affairs) and Mary Gallagher (LACC President)

**Members Absent:** Edward Dilkes (Vice Chair)

**Guests Present:** Anil K. Jain, Associate VP of Administrative Services

**I. CALL TO ORDER**

**M. HOFFMAN**

- a. The Meeting was called to order at 10:07 A.M.
- b. Motion to accept minutes from March 19, 2019
  - i. Jeff Zarrinam moved to accept the minutes as published
  - ii. Bob Winters seconded
  - iii. **Motion Passed MSP**

**II. EXECUTIVE DIRECTOR'S REPORT**

**R. SCHWARTZ**

- a. Robert Schwartz briefly reported on the following items

- i. FOUNDATION MENTORSHIP PROGRAM

**J. STROMBERG**

- 1. Julie discussed the LACC Foundation Mentorship Program that she discussed last month. She mentioned that she recruited Nick Halaris to co-Chair the committee with her. Julie emailed the program proposal to the Committee members and hard copies were also distributed to them at the meeting. She also mentioned that she wanted to discuss the program at the Foundation Board meeting

- a) Marv Hoffman was the first Board to volunteer and he will coach on IT

- ii. ALUMNI & CORPORATE OUTREACH

- 1. Robert briefly reported on the Alumni and Corporate Outreach

- a) Robert mentioned that John Branca has committed to the cost of the Tech and E-sports room which is about \$200,000 and \$1,000,000 soon after

- b) He also mentioned that we're following up with the people that attended the Gala as well as contacting those with outstanding balances

- 1) Robert to work with Helen and Silvia to find out where to distribute the proceeds. Robert also mentioned that he wants to set up an endow Emergency fund for students which will assist students with rent, transportation, food and other necessities

- c) Herb Alpert visited the campus and wanted to see if they can change the way the building looks. This will be covered by Herb Alpert

- d) Marlene Louchheim will be on campus on Monday, April 29th for her Sculpture Dedication

- iii. UPDATE ON SPRING 2019 FOUNDATION SCHOLARSHIPS

**J. STROMBERG**

- 1. Julie reported that there were two committee review trainings in the Foundation office on March 26 & 27

- a) She mentioned that one of the trainings was videotaped but Jeremy Villar has not been able to reach the person who filmed the training to see how the video came out

- b) Julie feels that the scholarship software has a lot of limitations and proposed to postponed the scholarships
- c) This semester the foundation changed the review process by only have the reviewers score the applicants with the information submitted. This will make it easier for the reviewers because they will review fewer applications

2. Robert briefly spoke about a high school student that is also taking classes at LACC

iv. **CAMPUS NEEDS & FOUNDATION PRIORITIES**

- 1. No discussion at this time

**III. COLLEGE ADMINISTRATIVE REPORT**

**M. GALLAGHER**

a. President Gallagher briefly spoke about the different campus activities

- i. She mentioned that yesterday was Earth Day and they had the grand opening of “The Park” which is located next to the MLK Library
- ii. Dr. Gallagher reported that they are updating the old landscape master plan and a group of people are coming to see what needs to be done
- iii. She also reported that the Da Vinci building is about 85% complete. However, they just find out that the elevator needs to be replaced
- iv. Anil Jain reported on the College budget and Dr. Lancaster discussed other items currently happening on campus

**IV. TREASURE’S REPORT**

**R. WINTERS**

a. **MARCH 2019 FINANCIALS AND CREDIT CARD STATEMENTS**

- i. The March 2019 financials and credit card statements were discussed and approved by the Finance and Investment Committee members at their meeting following the Executive Committee meeting
  - 1. Bob Winters moved to approve the March 2019 Financials and Credit Card Statements as presented
  - 2. Rick Landis seconded
  - 3. **Motion Passed MSP**

**V. BOARD CHAIR’S REPORT**

**M. HOFFMAN**

- a. No updates

**VI. PUBLIC COMMENTS**

- a. Robert Reeves spoke on behalf of Ed Dilkes about the STEM Program and STEM endowment. This matter will be discussed next week at the Board meeting

**VII. ADJOURNMENT AND NEXT MEETING**

- a. The meeting was adjourned at 11:25 A.M.
- b. Next meeting will be on May 21, 2019 at 11:00 AM

**NOTE: MSP=Moved Second Passed**

**Approved and signed by Secretary, Julie Stromberg:**

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