

LOCATION: LOS ANGELES CITY COLLEGE FOUNDATION
Conference Call / Regular Meeting
855 N. Vermont Avenue
Los Angeles, CA 90029

TIME: 11:00 A.M.

MINUTES

Attendance:

Members Participating: Marvin Hoffman (Chair, via Conference Call); Edward Dilkes (Vice Chair); Jeff Zarrinam (Member-at-Large, via Conference Call); Bob Winters (Treasurer); Robert Schwartz (Executive Director) and Mary Gallagher (LACC President)

Members Absent: Julie Stromberg (Secretary)

I. CALL TO ORDER

M. HOFFMAN

- a. The Meeting was called to order at 11:15 A.M.
- b. Motion to accept minutes from July 23, 2019
 - i. Bob Winters moved to accept the minutes as published
 - ii. Jeff Zarrinam seconded
 - iii. **Motion Passed MSP**

II. EXECUTIVE DIRECTOR'S REPORT

R. SCHWARTZ

- a. Robert Schwartz briefly reported on the following items
 - i. ALUMNI & CORPORATE OUTREACH
 1. Robert briefly reported on the Alumni and Corporate Outreach
 - a) Robert met yesterday with Dennis Gilbert and Darrell Miller to discuss the idea of bringing baseball back to City College
 - b) Continue to publicize the inaugural Nick Beck Lecture Series with Carl Bernstein as the speaker; it will take place on October 27, 2019 at 3pm. She's currently working with Alan Daniels to help with advertising this event
 - c) Carole Wenger is in communication with Frank Gehry's assistant Meaghan Lloyd to see if can submit a bid for the new LACC Theater building
 2. Robert also reported on the current grants and corporate outreach
 - a) The Safe Parking proposal to LAHSA was denied
 - b) On July 22, Dr. Mary Gallagher, Robert Schwartz and Martha Pelayo met with Congressman Adam Schiff to talk about LACC Basic Needs, workforce development and aid to students.
 - 1) A roundtable has been coordinated by Schiff's office and District which will be held at LACC on September 5th
 - c) The Swap Meet revenue was down **\$29,714.72** from last year
 - 1) The Swap Meet commission for July 2019 was \$53,445.11 for both Saturday and Sunday
 - 2) Year-to-date total is \$369,767.22
 - ii. COMMITTEES
 1. Robert mentioned that the committees need to get active and start scheduling meetings
 - a) Guardian Scholars Program is going through some administrative changes

III. COLLEGE ADMINISTRATIVE REPORT

M. GALLAGHER

- a. President Gallagher briefly updated the committee members budget and enrollment

- i. President Gallagher mentioned that they ended 2018-2019 with a balanced budget with an ending balance of about \$800,000
- ii. Dr. Mary Gallagher also mentioned that they're hovering the same enrollment from last year
 - a) Outreach people have been trained and are working hard to keep the enrollment up at 100%
- iii. President Gallagher reported that she is working with Robert to get the Facilities rental up and running again. They will meet with Film LA to discuss the rental facilities

IV. TREASURE'S REPORT

R. WINTERS

a. JULY 2019 FINANCIALS AND CREDIT CARD STATEMENTS

- i. The July 2019 financials and credit card statements were discussed and approved by the Committee members
 - 1. Jeff Zarrinam moved to approve the July 2019 Financials and Credit Card Statements as presented
 - 2. Marvin Hoffman seconded
 - 3. **Motion Passed MSP**

V. BOARD CHAIR'S REPORT

M. HOFFMAN

- a. No updates

VI. PUBLIC COMMENTS

VII. ADJOURNMENT AND NEXT MEETING

- a. The meeting was adjourned at 11:24 AM
- b. Next meeting will be on September 17, 2019 at 11:00 AM (Conference Call)

NOTE: MSP=Moved Second Passed

Approved and signed by Secretary, Julie Stromberg:
