

LOCATION: ZOOM CONFERENCE
1 669 900 6833 (US Toll) Meeting ID: 990 1478 8186

Join from PC, Mac, Linux, iOS or Android: <https://laccd.zoom.us/j/99014788186>

TIME: 11:00 A.M.

MINUTES

Attendance:

Members Participating: Marvin Hoffman (Chai); Edward Dilkes (Vice Chair); Julie Stromberg (Secretary); Bob Winters (Treasurer); Jeff Zarrinam (Member-at-Large); Mary Gallagher (LACC President) and Robert Schwartz (Executive Director)

Members Absent: Danny Chan (Member-at-Large)

Guests: Silvia Martinez and Daren Lynne

I. CALL TO ORDER

M. HOFFMAN

- a. The Meeting was called to order at 11:01 A.M.
- b. Motion to accept minutes from July 20, 2021.
 - i. Bob Winters moved to accept the minutes as published.
 - ii. Jeff Zarrinam seconded
 - iii. **Motion Passed MSP**

II. EXECUTIVE DIRECTOR'S REPORT

R. SCHWARTZ

- a. Robert Schwartz gave a report on the following items.
 - i. SWAP MEET
 1. Robert reported that he just had a phone conversation with the new Swap Meet operator. His name is Phillip Dane and he's the Co-Founder and Director, Odd Market, LLC & Odd Lot Foundation. He thinks things are going quite well. Mr. Dane got some ideas about how to cut down on some of the trash that tends to get blown out into the street, by the apartments on Monroe.
 - a) Robert also mentioned that there was a meeting organized by Mr. Dane with the captain of the Rampart Division about the swap meet and enforcing ordinance that they can't operate within 500 feet of that parking lot. He also talked about pressure washing the sidewalks which is been done by the property owner and not by the swap meet.
 2. The Swap Meet revenue was down **\$77,280.75** from last year.
 - a) The Swap Meet commission for July 2021 was \$18,342.00 for both Saturday and Sunday.
 - b) Year-to-date total is \$54,893.32.
 - ii. ALUMNI/CORPORATE AND FOUNDATION ENGAGEMENT
 1. Robert mentioned that the Alumni/Corporate continue to be very active.
 - a) Kevin has been reaching out to a lot of people. They had a zoom meeting with Mark Chatinsky. Him and his wife are considering a gift to LACC. One of their thoughts of their donation would be to set up a scholarship fund for students in need wishing to go on for a 4-year college. Kevin suggested the for him to support the Guardian Scholars Program. In that way Milt Valera will not be the only supporter of this program.
 - b) Robert briefly informed the Committee about the current grants' activity. He mentioned that the new grant writer is doing a great work along with Martha Pelayo in submitting grants.

iii. BASIC NEEDS PROGRAM

D. LYNNE

1. Darren Lynne gave a brief update on the Basic Needs/Fresh Success Program. She reported on the Fresh Success for this fourth quarter of this fiscal year 2021. This is a federal grant, the Foundation gets 10% of the

gross billing, by that she estimates the salaries and expenditures for this first quarter would be around a million dollars. Then the grant amount is 44.4 cents on the dollar, so that is what will come back to the campus if they meet the participation target, which is 500 students. They have two full months all of September and October to reach that target.

2. She also talked about Food for Thought. The bookstore has set up the funding to do that \$25 a week meal support and the \$10 per day for midterm and final meals. While the campus was closed, they were spending that \$25 per week in a weekly grocery e-gift card.

3. Daren reported on other components of the Basic Needs Program.

iv. EXECUTIVE DIRECTOR SEARCH COMMITTEE

J. ZARRINNAM

1. Jeff Zarrinnam mentioned that the career link is up and should be receiving resumes. The next meeting will be this week and it will be about marketing and how to advertise the job to the public.

III. COLLEGE ADMINISTRATIVE REPORT

M. GALLAGHER

a. President Gallagher briefly updated the Committee members on what's happening with the College.

1. She reported on the campus enrollment, they have 91% of their headcount of fall of 2019. They're under 10% less in their headcount than they had in fall of 2019, which is a very good position to be right now.

2. They have reengaged all the staff back to campus. Last week was the first week that they had reengaged with all the staff back on campus.

3. Dr. Gallagher also reported on the budget, and she mentioned that they balanced their budget again this last year and they had a \$1.5 million dollar ending balance. Part of the reason that they had such a high ending balance is because they had extra resources come in from the Federal Government this year.

4. Mickey Hong is the new Senate President and she reported on the faculty side. She mentioned that she didn't have much information to share but that they are planning their first meeting for September 2nd. She will have more to report at the next Executive Committee meeting.

IV. TREASURE'S REPORT

R. WINTERS

a. JUNE 2021 FINANCIALS AND CREDIT CARD STATEMENTS

i. Bob Winters reported that as of yesterday the Foundation cash and portfolio with Windward was at \$43,811,286.

1. The July 2021 financials and credit card statements were reviewed and approved by Committee members.

2. Bob Winters moved to approve the July 2021 Financials and Credit Card Statements as presented

a) Ed Dilkes seconded

b) **Motion Passed MSP**

V. BOARD CHAIR'S REPORT

M. HOFFMAN

a. No updates

VI. PUBLIC COMMENTS

a. None

VII. ADJOURNMENT AND NEXT MEETING

a. The meeting was adjourned at 12:00 PM

b. Next meeting will be on September 28, 2021 at 11:00 AM

NOTE: MSP=Moved Second Passed

Approved and signed by Secretary, Julie Stromberg: _____