

LOCATION: ZOOM CONFERENCE

1 669 900 6833 (US Toll)

Meeting ID: 934 8851 8286

Join from PC, Mac, Linux, iOS or Android: <https://laccd.zoom.us/j/93488518286>

TIME: 11:00 A.M.

## MINUTES

### Attendance:

**Members Participating:** Marvin Hoffman (Chair); Edward Dilkes (Vice Chair); Julie Stromberg (Secretary); Danny Chan (Assistant Treasurer); Mary Gallagher (LACC President); Mickey Hong (LACC Academic Senate President) Lisa C. Nashua, Ph.D. (Executive Director) and Robert Schwartz (Former Executive Director)

**Members Absent:** Bob Winters (Treasurer) and Jeff Zarrinnam (Member-at-Large);

**Guests:** Helen Khachatryan; Silvia Martinez and Daren Lynne

### I. CALL TO ORDER

M. HOFFMAN

- a. The Meeting was called to order at 11:00 A.M.
- b. Motion to accept minutes from January 18, 2022.
  - i. Julie Stromberg moved to accept the minutes as published.
  - ii. Ed Dilkes seconded
  - iii. **Motion Passed MSP**

### II. EXECUTIVE DIRECTOR'S REPORT

L. NASHUA/R. SCHWARTZ

- a. Lisa Nashua gave a report on the following items.
  - i. SWAP MEET
    - a) The Committee discussed the percentage that the Foundation should have been receiving since January. Lisa to contact Odd Market to make sure that he knows that Lisa is aware of the correct percentage for each day of the swap meet. For now, the Committee agreed to go with the current percentage since the amount has been increasing each month.
  2. The Swap Meet revenue was up \$32,553.00 from last year.
    - a) The Swap Meet commission for January 2022 was \$32,553.00 for both Saturday and Sunday.
    - b) Year-to-date total is \$32,553.00.
  - ii. ALUMNI/CORPORATE AND FOUNDATION ENGAGEMENT
    1. Lisa reported that she completed some grant reports that were due and is currently preparing our report to the Hollywood Foreign Press for their scholarships that we've awarded in the fall semester.
    2. Lisa also reported that she's working with Sterling Franklin. He's a donor to the Guardian Scholars program and he's looking to add \$60,000 to his already existing \$40,000 endowed scholarship.
      - a) President Gallagher got a portion and the Foundation we got a portion of the Estate of Rosalyn Heyman. We will be receiving \$1.5 million. Ms. Heyman had everything outline regarding this gift which if for Transfer students.
    3. Lisa mentioned that the monthly newsletter has been going out from Kevin regularly.
      - a) Kevin is also working with alumnus named Alonzo Davis who's creating a scholarship to honor John Riddle another alumnus both African American working artists.

4. Lisa informed the Committee about the Guardian Scholars Working Group meeting that took place last Friday. The team, along with the Associate Dean's help is going to develop a list of needs and priorities regarding scholars and the Working Group will meet again at the end of this month or beginning of next month to go over what those needs lists include.

iii. BASIC NEEDS PROGRAM

D. LYNNE

1. Daren Lynne mentioned that Dean Armando Rivera Figueroa was interested in the USDA Safe Food Safety Committee nomination and she I worked with Representative Schiff's Office and President Gallagher and Dean Armando Rivera Figueroa. They provided all the documents to Representative Schiff. He reviewed it and he made that nomination on Thursday. He has nominated one of the College Deans to be on that Federal Advisory Committee for Food and Safety.
2. Daren reported that Sheila Kuehl's office reached out to her because the LA County is refurbishing motels and turning them into shelters for individuals experiencing homelessness. Apparently there was one in the LA City College area, and they would like Daren to work with the partners on that. They would like to designate that location predominantly for LACC students experiencing homelessness.
3. She also reported on the VITA which is the volunteer income tax prep program and mentioned that they currently have 14 volunteers in eight (8) nonprofit organizations in the Los Angeles area. The stipends should go out at the end of the month.
4. Daren also reported on other aspects of the Basic Needs Program and emergency support for the students.

iv. GALA 2022

L. NASHUA

1. Lisa and Robert have been working on recruiting committee members. They already have the Valera's as one of the honorees and are also looking at another two potential honorees. The event will be on October 27, 2022

v. 2022 LACCF BUDGET (DRAFT)

L. NASHUA

1. The Committee briefly discussed the proposed budget but still felt that they needed more time to review and agreed to approve it as a temporary budget until the final audit.
  - a) Julie Stromberg moved to approve the temporary 2022 budget until the final audit report.
    - 1) Danny Chan seconded
    - 2) **Motion Passed MSP**

III. COLLEGE ADMINISTRATIVE REPORT

M. GALLAGHER

- a. President Gallagher reported on the following items.
  - i. She mentioned that enrollment is down this term by about 20% and overall will be down, probably at the end of the year between 15% and 20%.
  - ii. President Gallagher briefly reported that they had a Lunar New Year celebration. They enjoyed coming out and having lunch together. Later on the same day, they had the opening of the first art exhibit they've had in the newly renovated Da Vinci Art Gallery. She also mentioned that the next exhibit will be from an artist who graduated from UCLA and had been in Federal Prison for almost 20 years. He was imprisoned as a youth when he was 16 years old. He started to do art, while he was in prison.
  - iii. She informed the Committee about the actual date when LACC was first established, which was September 9, 1929. They are planning to celebrate their founder's day, every year, beginning this fall. This year they are going to have a big celebration on Friday September 9, 2022.
  - iv. She also gave a brief update on the budget, hiring of a Dean for the Los Angeles Health Occupation Alliance program, and other things that they're working on.
- b. Mickey Hong reported on the Faculty perspective after two years of attending class by looking at the square students are burnt out and even the faculty is burnt out. Students and faculty are now tired of online learning and want a break. They want to go back to person to person or in hybrid classes.
  - i. Mickey Hong also mentioned that they just had their last Senate meeting and she shared her screen to illustrate the current data on the enrollment. She mentioned that no one in terms of colleges/universities is ahead in enrollment. She informed the Committee about the two new programs. Korean Program and Armenian Program.

**IV. TREASURE'S REPORT**

**R. WINTERS/D. CHAN**

a. JANUARY 2022 FINANCIALS AND CREDIT CARD STATEMENTS

- i. Bob Winters was not able to join this meeting due to technical difficulties. He sent the portfolio amount in Woodward as of yesterday: \$40,265,202.67. Danny Chan briefly mentioned the portfolio numbers as of last month.
  - 1. The January 2022 financials and credit card statements were reviewed and approved by the Committee members.
  - 2. Ed Dilkes moved to approve the January 2022 Financials and Credit Card Statements as presented
    - a) Danny Chan seconded
    - b) **Motion Passed MSP**

**V. BOARD CHAIR'S REPORT**

**M. HOFFMAN**

- a. Marvin Hoffman reminded the Committee to complete their Conflict of Interest forms for this year as well as the board dues for 2022.

**VI. PUBLIC COMMENTS**

- a. None

**VII. ADJOURNMENT AND NEXT MEETING**

- a. The meeting was adjourned at 12:06 PM
- b. Next meeting will be on March 22, 2022 at 11:00 AM

**NOTE: MSP=Moved Second Passed**

**Approved and signed by Secretary, Julie Stromberg:** \_\_\_\_\_