

LOCATION: ZOOM CONFERENCE

1 669 900 6833 (US Toll)

Meeting ID: **979 8192 2806**

Join from PC, Mac, Linux, iOS or Android: <https://laccd.zoom.us/j/97981922806>

TIME: 10:00 A.M.

MINUTES

Attendance:

Members Participating: Marvin Hoffman (Chai); Edward Dilkes (Vice Chair); Bob Winters (Treasurer); Danny Chan (Member-at-Large); Mary Gallagher (LACC President) and Robert Schwartz (Executive Director)

Members Absent: Jeff Zarrinam (Member-at-Large) and Julie Stromberg (Secretary)

Guests: Silvia Martinez, Daren Lynne, and Helen Khachatryan

I. CALL TO ORDER

M. HOFFMAN

- a. The Meeting was called to order at 10:04 A.M.
- b. Motion to accept minutes from June 22, 2021.
 - i. Ed Dilkes moved to accept the minutes as published.
 - ii. Bob Winters seconded
 - iii. **Motion Passed MSP**

II. EXECUTIVE DIRECTOR'S REPORT

R. SCHWARTZ

- a. Robert Schwartz gave a report on the following items.
 - i. SWAP MEET
 1. Robert reported that he spoke with Rick Landis about his intention of running the swap meet himself. However, Rick Landis' boss told him that if he wanted to operate the LACC swap meet he will have to resign from Newport Diversified and that's something that Mr. Landis cannot afford due to family circumstances. Robert mentioned that unless we find another operator, which is possible, as of right now, the swap meet will shut down on August 1, 2021. After further discussion on this matter. Robert Schwartz will start looking for another swap meet operator and will report any updates at the next Executive Committee meeting.
 2. The Swap Meet revenue was down **\$95,622.75** from last year.
 - a) The Swap Meet commission for June 2021 was \$18,530.28 for both Saturday and Sunday.
 - b) Year-to-date total is \$36,551.32.
 - ii. ALUMNI/CORPORATE AND FOUNDATION ENGAGEMENT
 1. Robert mentioned that the Alumni/Corporate continue to be very active.
 - a) Robert informed the Committee of two more Trusts that are coming in besides the Coley Family Trust. The total for those three trusts will be around \$688,000
 - b) Steve Lebowitz is still firm with his quarter million gift to build the Sculpture Garden in the Main Quad. Robert mentioned that he, Dr. Gallagher, Carl Schlosberg and the person from Build LA and Landscape Architect will be meeting so that Mr. Schlosberg can explain to them what a sculpture garden is really all about.
 - c) Robert Schwartz talked to John Branca about the Michael Jackson Estate. Mr. Branca mentioned that there are still 18 months from the distribution of the Estate, and he anticipates that LACC will receive about \$2 million dollars.

- d) Robert briefly informed the Committee about the Dodger's Day that Kevin Brown is planning for some of our students. Robert spoke with Dennis Gilbert, and he agreed to donate 100 tickets for this event.

iii. BASIC NEEDS PROGRAM

D. LYNNE

1. Darren Lynne gave a brief update on the Basic Needs/Fresh Success Program. She reported that she is working with Marcy Drummand and President Gallagher on how they are going to roll that program out, get students involved and then track and do the reporting that's required for the Program. Since the program is a part of the USDA Food Nutrition Service as an employment and training, so one of the things is that you need to be a Calfresh recipient to receive the services.
2. Daren mentioned that Dr. Gallagher said there's a basic needs grant that's coming to the college from the new budget, and we have her fund so rolling out all these components together, she thinks we're really going to be able to offer a lot of support to students this week.
3. She said there's still a lot of work to be done, and she will be meeting with Dr. Gallagher and Marcy Drummond tomorrow to finish up how this is going to fit together. Who is going to clearly define the roles and what everyone is going to be doing, and then figure out how they will get these services into the hands of our students.

iv. EXECUTIVE DIRECTOR SEARCH COMMITTEE

J. ZARRINNAM

1. No updates. Jeff Zarrinnam was absent.

III. COLLEGE ADMINISTRATIVE REPORT

M. GALLAGHER

- a. President Gallagher briefly updated the Committee members on the Campus activities. She reported that they are planning for the return to campus and opening the campus for in person classes.
- b. She also reported that they had some challenges with the central plant. It went down four/six weeks ago and they're doing major repairs and upgrades to it.
- c. Da Vinci is finished. They're doing some landscaping around it, because landscaping wasn't part of the project, so they want to get that all done before classes resume in Da Vinci in the fall, we do have a sculpture that Marlene law time.

IV. TREASURE'S REPORT

R. WINTERS

- a. JUNE 2021 FINANCIALS AND CREDIT CARD STATEMENTS
 - i. Bob Winters reported that as of yesterday the Foundation cash and portfolio with Windward was at \$42,667,419.
 1. The June 2021 financials and credit card statements were reviewed and approved by Committee members.
 2. Bob Winters moved to approve the June 2021 Financials and Credit Card Statements as presented
 - a) Ed Dilkes seconded
 - b) **Motion Passed MSP**

V. BOARD CHAIR'S REPORT

M. HOFFMAN

- a. No updates

VI. CLOSED SESSION

- a. The Executive Committee met in closed session to discuss compensation of the Executive Director. A Committee was formed to study the issue further and no additional action was taken.

VII. PUBLIC COMMENTS

- a. None

VIII. ADJOURNMENT AND NEXT MEETING

- a. The meeting was adjourned at 10:55 AM
- b. Next meeting will be on August 24, 2021 at 11:00 AM

NOTE: MSP=Moved Second Passed

Approved and signed by Secretary, Julie Stromberg: _____