

**LOCATION:** LOS ANGELES CITY COLLEGE FOUNDATION  
Conference Call / Regular Meeting  
855 N. Vermont Avenue  
Los Angeles, CA 90029

**TIME:** 11:00 A.M.

## MINUTES

### Attendance:

**Members Participating:** Marvin Hoffman (Chair); Edward Dilkes (Vice Chair - Via Conference Call); Bob Winters (Treasurer); Julie Stromberg (Secretary); Jeff Zarrinam (Member-at-Large); Robert Schwartz (Executive Director); James Lancaster (Interim VP, LACC Academic Affairs) and Mary Gallagher (LACC President)

**Members Absent:** None

**Guests Present:** Anil K. Jain, Associate VP of Administrative Services

### I. CALL TO ORDER

M. HOFFMAN

- a. The Meeting was called to order at 11:20 A.M.
- b. Motion to accept minutes from February 19, 2019
  - i. Bob Winters moved to accept the minutes as published
  - ii. Jeff Zarrinam seconded
  - iii. **Motion Passed MSP**

### II. EXECUTIVE DIRECTOR'S REPORT

R. SCHWARTZ

- a. Robert Schwartz briefly reported on the following items
  - i. LACCF MISSION STATEMENT MODIFICATION
    1. A request to modify the LACCF Mission Statement was submitted by Daren Lynne. She's currently looking for support for the Food for Thought program from the LA Regional Food Bank. In order to receive assistance from the LA Regional Food Bank, an organization must have current 501c3 status and be incorporated "to serve the ill, needy, or infants." Based on conversations with the LA Regional Food Bank Director of Agency Relations, the LACC Foundation mission statement must reflect that we serve one of those groups however they are allowing us to the leeway to use "economically disadvantage" rather than "needy." Daren's propose modification of the LACCF Mission Statement:
      - a) **Current Mission Statement:** The Los Angeles City College Foundation develops philanthropic support to increase capacity for accessible educational opportunities that provide academic and vocational excellence for the students of Los Angeles City College and that enrich the cultural, economic, and civic life of Los Angeles.
      - b) **Proposed Mission Statement:** The Los Angeles City College Foundation develops philanthropic support to improve educational opportunities and outcomes for the students of Los Angeles City College, to increase access for economically disadvantaged students and underrepresented populations, and to enrich the cultural, economic and civic life in Los Angeles.
    2. The Committee briefly reviewed the request and decided to have Governance Committee to review it and make recommendations to the Board.
  - ii. 2019 GALA RECAP
    1. Robert briefly reported on the gala. He mentioned that there was a record number of people there, about 670 in attendance

2. Robert also mentioned that about \$675,000 was raised for this event and that there are some people like Jay Leno and Tiffany Haddish interested in visiting the Campus

iii. **CAMPUS NEEDS & FOUNDATION PRIOTIES**

1. Robert talked about the different students' needs, one being the food insecurity.
2. The committee also discussed the housing insecurity
3. Julies talked about creating a student support fund and other priorities

iv. **UPDATE ON SPRING 2019 FOUNDATION SCHOLARSHIPS**

J. STROMBERG

1. Julie gave an overview of the current reviewing process. Ed Dilkes suggested to look for other ways to review these scholarships so that the reviewers don't review the same candidate several times
  - a) Julie also informed the Committee that there will be two trainings in the Foundation office on March 26 &27
2. Robert Schwartz proposed to contact Next Gen and find out if there's another way to make the review process easier for the reviewers
  - a) Silvia Martinez to setup a call with Next Gen and Julie Stromberg

v. **FOUNDATION MENTORSHIP PROGRAM**

J. STROMBERG

1. Julie spoke about different ways to further engage the Board members to help LACC students
  - a) She proposed to create a Foster Mentorship Program where a Board member will be paired with a student and help him/her with their career goals or other things they might need help with

**III. COLLEGE ADMINISTRATIVE REPORT**

**M. GALLAGHER**

- a. President Gallagher briefly spoke about the different initiative she's currently working on.
  - i. The first one is beyond the career center, where they can search for jobs and virtual reality. This center will not only be for students but will be open to the community
    1. Second initiative is for the Los Angeles Health Occupational Center
    2. Third initiative was already something she wanted to do and was Maker Tester Center. She briefly spoke about this initiative
  - ii. Dr. Gallagher and Dr. Lancaster went over to discussed other items currently happening on campus

**IV. TREASURE'S REPORT**

**R. WINTERS**

a. **FEBRUARY 2019 FINANCIALS AND CREDIT CARD STATEMENTS**

- i. The February 2019 financials and credit card statements were discussed and approved by the Finance and Investment Committee members at their meeting following the Executive Committee meeting
  1. Ed Dilkes moved to approve the January 2019 Financials and Credit Card Statements as presented
  2. Julie Stromberg seconded
  3. **Motion Passed MSP**

**V. BOARD CHAIR'S REPORT**

**M. HOFFMAN**

- a. No updates

**VI. ADJOURNMENT AND NEXT MEETING**

- a. The meeting was adjourned at 12:10 P.M.
- b. Next meeting will be on April 23, 2019 at 10:00 AM

**NOTE: MSP=Moved Second Passed**

**Approved and signed by Secretary, Julie Stromberg:**

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