

LOCATION: LACC FOUNDATION
Student Union Building
855 N. Vermont Ave
Los Angeles, CA 90029

ZOOM CONFERENCE
1 669 900 6833 (US Toll) Meeting ID: 882 4287 2257 Passcode: 502777

TIME: 11:00 A.M.

MINUTES

Attendance:

Members Present & Conference Call: Robert Schwartz (Chairman); Marvin Hoffman (Immediate Past Chairman) by zoom; Edward Dilkes (Vice Chairman); Bob Winters (Treasurer); Julie Stromberg (Secretary); Joe Dominguez (VP, Admin Services) and Lisa C. Nashua, Ph.D. (Executive Director)

Members Absent: Danny Chan (Assistant Treasurer); Jeff Zarrinam (Member-at-Large); Mary Gallagher (LACC President); Mickey Hong (President, Academic Senate); and Jim Lancaster (VP, Academic Affairs)

Guests: Silvia Martinez; Brittany Delany; Helen Khachatryan and Daren Lynne

I. CALL TO ORDER

R. SCHWARTZ

- a. The Meeting was called to order at 11:02 A.M.
- b. Motion to accept minutes from February 28, 2023
 - i. Julie Stromberg motioned to accept the minutes of February 28, 2023, meeting as submitted.
 - ii. Marvin Hoffman seconded.
 - iii. **Motion Passed MSP**

II. EXECUTIVE DIRECTOR'S REPORT

L. NASHUA

- a. Lisa Nashua reported on the following items.
 - i. SWAP MEET - UPDATE
 1. Lisa reported that the swap meet is doing better than they did last year despite all the challenges that they are experiencing, Robert has been a huge advocate trying to get some traction with our elected officials and through the mayor's office due to all the issues that we're having with the street vendors.
 - a) The Swap Meet revenue was up \$15,062.34 from last year.
 - b) The Swap Meet commission for February 2023 was \$42,316.00 for both Saturday and Sunday.
 - c) The year-to-date total is \$79,833.54.
 2. Lisa also mentioned that Robert had talked to somebody who talked about mediating with the street vendors, Hugo Soto-Martinez, and the college. Robert Schwartz mentioned that's the mayor's office. They were talking about potentially creating mediation, but nothing yet.
 3. Robert Schwartz mentioned that the percentages are back to where they were, and we should certainly exceed where we were last year short of something catastrophic happening, which is a possibility at this point.
 - ii. FOUNDATION ENGAGEMENT
 1. Brittany Delany, Director of Foundation and Government report was distributed to the Committee by email. Brittany briefly reported on the current grants. She mentioned that we received a \$30,000 grant from Our Little Light Foundation, which is a new funder that supports the Guardian Scholars program.

2. Brittany reported that she's been focusing on Allied Health, Basic Needs, Guardian Scholars, Office of Special Services, Cinema/TV and Journalism and then also some Affordable Connectivity Technology programs.
3. She also talked about the CASE conference she and Lisa attended and other items that were in her report to the Committee.
4. Lisa Nashua also mentioned that they've built a fantastic relationship with the Supervisor Hilda Solis in August, with baby food distribution. Then we did the food distribution and we served over 940 families. She is building strong relationships with our local government officials and continuing with those who may be moving on to greater things.
 - a) Lisa went on to say that the Supervisor just wants to keep coming back and so that project was a partnership with the LA County Food Bank. Lisa reminded the Committee that Darren has been trying to get the LA County Food Bank to support us back on track, but they want us to change our Articles of Incorporation to include supporting low-income individuals and that's a priority. Daren Lynne informed that versus the Mission Statement now the Federal government has a requirement that it also must be in your operation. To get ongoing weekly support, they would like too through other like that.
 - b) Lisa Nashua said that we need to form a working group to update the Foundation Articles of Incorporation and asked if she could get two or three people on the Committee to volunteer so we can just add that to the Articles of Incorporation. Ed Dilkes volunteered Robert Schwartz to head this group. Robert Schwartz asked Daren and Lisa to write the changes and then it will be taken to the Board for approval.

iii. BASIC NEEDS PROGRAM

D. LYNNE

1. Daren Lynne's report was also emailed to the committee members.
 - a) She briefly went over her report and mentioned that she put together an overview of how the Fresh Success program works and how the funding works, which she'll send out with her next report. This is the last year of the Fresh Success contract that is currently in place.
 - b) Daren also reported on the Pop-up food pantry and the different funds that she's currently working on.

iv. MAJOR DONORS

L. NASHUA

1. Lisa mentioned that the major donor work continues. She mentioned that it's been an interesting month. She's been touch pointing and trying to get finalized on our new endowments, we have the \$50,000 for STEM.
2. Lisa also mentioned that she is still working on Steve Markoff gift proposal and trying to identify an area that he would like to give to.
3. She briefly reported that Sterling Franklin is back in action and is now interested in supporting the Math department.
4. Lisa also reported on Mike and Corky Stoller. Mike is having his birthday party in New York.
5. She went on to report that we finally received the Rosalyn Heymann trust, Bank of America wired the \$1.5 million to us.

v. 2022 AUDIT UPDATE

1. Lisa Nashua reported that she has a meeting pending with our auditors to finalize it with them. They started off the audit with members of the audit committee interviews and then they completed everything. We've provided all our documentation. The last thing that she has is to figure out what the square footage space is of our offices because that is a gift-in-kind from the District to the Foundation, because the new policies do require them to report it as space that we're gifted with. Everything went well with the audit and the next thing is to have a meeting with the Audit Committee.

vi. MEET & GREET

J. STROMBERG

1. Julie Stromberg reported that the event was last Thursday, and she thought it was fantastic. She had a great time and there were about 15 attendees with a combination of Board members and faculty. She thanked those who attended and mentioned that she would love to do another one this summer.

III. COLLEGE ADMINISTRATIVE REPORT

M. GALLAGHER

- a. President Gallagher was absent. No updates were submitted.

- b. Lisa Nashua reported that it's City Day this week and Jessica is staffing a table to provide information to the coming students.

IV. TREASURE'S REPORT

B. WINTERS/D. CHAN

- a. February 2023 Financials and Credit Card Statements
 - i. The February 2023 financials and credit card statements were reviewed and approved by the Committee members.
 - 1. Bob Winters moved to approve the February 2023 Financials and Credit Card Statements as presented.
 - a) Ed Dilkes seconded.
 - b) **Motion Passed MSP**

V. BOARD CHAIR'S REPORT

R. SCHWARTZ

- a. Robert told Brittany about a group called Optimist that provides housing for foster youth. He also mentioned that Jerry Ward's wife would like to meet with us to discuss this option.
- b. Robert also wanted the Committee to know that for the next full Board meeting, he wants the existing committee and working group list because he will be contacting each person on the board, to make sure that they're on something and then make sure there's a chair for each one of those things. He also referred to Bruce Miller fundraising webinar.

VI. PUBLIC COMMENTS

- a. None

VII. ADJOURNMENT AND NEXT MEETING

- a. The meeting was adjourned at 12:37 PM
- b. Next meeting will be on April 18, 2023, at 10:00 AM

NOTE: MSP=Moved Second Passed

Approved by Julie Stromberg, Secretary