

LOCATION: LOS ANGELES CITY COLLEGE FOUNDATION
Student Union Building – 3rd Floor Conference Room
855 N. Vermont Avenue
Los Angeles, CA 90029

TIME: 11:00 A.M.

MINUTES

Attendance:

Members Present: Marvin Hoffman (Chair); Bob Winters (Treasurer); Edward Dilkes (Vice Chair); Alan Daniels (Secretary); Jeff Zarrinnam (via Conference Call); Renee Martinez (LACC President); Dan Walden (VP, LACC Academic Affairs); Dan Wanner (President, Academic Senate) and Robert Schwartz (Executive Director)

Guest Present: Regina Smith (VP, Student Services)

I. CALL TO ORDER

M. HOFFMAN

- a. The Meeting was called to order at 11:05 A.M.
- b. Motion to accept minutes from October 24, 2017
 - i. Ed Dilkes moved to accept the minutes as published
 - ii. Bob Winters seconded
 - iii. **Motion Passed MSP**

II. EXECUTIVE DIRECTOR’S REPORT

R. SCHWARTZ

- a. SWAPMEET
 - i. The Swap Meet revenue is down **\$8,978.39** from last year
 - 1. The Swap Meet commission for October 2017 was \$62,711.35 for both Saturday and Sunday
 - 2. Year-to-date total is \$561,468.62
- b. GRANT ACTIVITY
 - i. This item was moved to the Board meeting which followed this meeting
- c. CORPORATE
 - i. This item was moved to the Board meeting which followed this meeting
- d. ALUMNI
 - i. This item was moved to the Board meeting which followed this meeting

III. COLLEGE ADMINISTRATIVE REPORT

R. MARTINEZ

- a. President Martinez did not update the committee at this meeting. Her report was given to the full Board after this meeting

IV. TREASURE’S REPORT

R. WINTERS

- a. OCTOBER 2017 FINANCIALS AND CREDIT CARD STATEMENTS
 - 1. The October 2017 financials and credit card statements were discussed and approved by the full Board under the consent agenda items

V. BOARD CHAIR’S REPORT

M. HOFFMAN

- a. Marv Hoffman briefly mentioned that he contacted Char Bland about her Board participation. Next step will be to ask her to send her resignation letter

VI. ADJOURNMENT AND NEXT MEETING

- a. The meeting was adjourned at 11:20 A.M.
- b. Next meeting is December 19, 2017 at 11:00 AM

NOTE: MSP=Moved Second Passed

Approved and signed by: Alan Daniels, Secretary
