

LOCATION: ZOOM CONFERENCE
1 669 900 6833 (US Toll) Meeting ID: 990 1478 8186

Join from PC, Mac, Linux, iOS or Android: <https://laccd.zoom.us/j/99014788186>

TIME: 11:00 A.M.

MINUTES

Attendance:

Members Participating: Marvin Hoffman (Chai); Edward Dilkes (Vice Chair); Bob Winters (Treasurer); Jeff Zarrinam (Member-at-Large); Danny Chan (Member); Mary Gallagher (LACC President); Mickey Hong (LACC Academic Senate President) and Robert Schwartz (Executive Director)

Members Absent: Julie Stromberg (Secretary)

Guests: Silvia Martinez, Martha Pelayo, Helen Khachatryan, Jessica Duran, Lauren Burdsall, Kevin Brown, and Daren Lynne

I. CALL TO ORDER

M. HOFFMAN

- a. The Meeting was called to order at 11:02 A.M.
- b. Motion to accept minutes from August 24, 2021.
 - i. Jeff Zarrinam moved to accept the minutes as published.
 - ii. Bob Winters seconded
 - iii. **Motion Passed MSP**

II. EXECUTIVE DIRECTOR'S REPORT

R. SCHWARTZ

- a. Robert Schwartz gave a report on the following items.
 - i. SWAP MEET
 1. Robert reported Swap Meet is doing well. He reminded the Committee that they gave the new operator Philip Dane a break on the percentages until the end of the year.
 - a) Robert also mentioned that there is an ongoing issue with some vocal advocates for street vendors. He is going to have a conversation with a woman who is the head of some advocacy group for street vendors, she said she would like to talk to Robert and will schedule a call.
 - b) Martha Pelayo is also in communication with the Counsel's office about this matter. In the meantime, the swap meet continues to operate just fine, and some other street vendors have joined the swap meet.
 2. The Swap Meet revenue was down **\$58,085.46** from last year.
 - a) The Swap Meet commission for August 2021 was \$19,194.42 for both Saturday and Sunday.
 - b) Year-to-date total is \$74,088.61.

ii. ALUMNI/CORPORATE AND FOUNDATION ENGAGEMENT

1. The Committee members received the reports from Kevin Brown and Martha Pelayo prior to this meeting. Robert briefly spoke about the following items:
 - a) The sculpture garden with Steve Lebowitz is moving forward and there have been some planning meetings. Steve Lebowitz and Carl Schlosberg are pushing hard on that because they want to get this done as quickly as possible. Carl Schlosberg has already identified four sculptures to bring in and Steve Lebowitz is again going to fund at least the initial \$250,000 for sculptures.
 - b) Martha Pelayo is setting up a meeting with Jeremiah Cillpam a local individual who owns a chain of Chick-fil-A restaurants. He is interested in helping City College, specifically the Dream Resource Center. We've gotten initial funding from him, and he wants to have a meeting next week to talk about going forward with his fundings.

- c) Robert mentioned that they're still in communication with Milt Valera and his support towards the Guardian Scholars Program. He also mentioned that they are having a meeting with Miguel Santana, who's the head of Weingart Foundation. We had one grant a few years ago from Weingart for \$75,000 for Guardian Scholars.
- d) Robert and Martha also reported on the mammography program and the Planned Giving Campaign that is been put together by Kevin Brown

iii. BASIC NEEDS PROGRAM

D. LYNNE

- 1. Darren Lynne briefly reported on the Basic Needs/Fresh Success Program. She updated the spreadsheet as per Marv Hoffman's request. This is a collaborative effort. She gets to bend the dollars down, but it is the work of the Foundation, and it always has been.
- 2. September 30th is the end of the first quarter billing for Fresh Success, and we launched Fresh success as part of the branding for Basic Needs Food for Thought. She mentioned that they're making some adjustments because L.A. County is having a few issues with their computing system. However, everything's proceeding according to plan and making adjustments as needed.
- 3. Daren reported on other components of the Basic Needs Program.

iv. EXECUTIVE DIRECTOR SEARCH COMMITTEE

J. ZARRINNAM

- 1. Jeff Zarrinnam mentioned that the search is going nicely and making progress. The job has been posted in about half a dozen or so publications and on online job posting search engines.
- 2. They have received about 37 applications from qualified candidates, the search committee is evaluating and doing their own scoring of each candidate. Jeff mentioned that he will have an update at the next meeting.

III. COLLEGE ADMINISTRATIVE REPORT

M. GALLAGHER

- a. President Gallagher briefly updated the Committee members on a couple of things that are happening at the college.
 - 1. She did not give an update the budgets anymore but mentioned that they have very strong enrollment. Last year they were able to maintain a strong enrollment and it's been a challenge this year to maintain the level of enrollment they were able to maintain last year because they ended last year at almost 100%.
 - 2. She also reported on the HEERF funding, which is the money that higher education institutions received from the Federal Government, they received three distributions of HEERF money and are now working on spending those funds by very early in the spring.
 - 3. Dr. Gallagher also reported on Bond and mentioned that they had to redo the Theatre Project because it was not valid enough for it to pass the State Architect approval. She also reported on the pilot test of partial remote work of 40% work remotely.
 - 4. Mickey Hong reported the soon LACC will be the second and only one of the few in California, to have an Armenian Language and Literature Certificate of Achievement. The only other school is Glendale College.

IV. TREASURE'S REPORT

R. WINTERS

a. AUGUST 2021 FINANCIALS AND CREDIT CARD STATEMENTS

- i. Bob Winters reported that as of yesterday the Foundation cash and portfolio with Windward was at \$43,927,591.85 and \$773,807 in cash.
 - 1. The August 2021 financials and credit card statements were reviewed and approved by Committee members.
 - 2. Bob Winters moved to approve the August 2021 Financials and Credit Card Statements as presented
 - a) Ed Dilkes seconded
 - b) **Motion Passed MSP**

V. BOARD CHAIR'S REPORT

M. HOFFMAN

- a. Marv Hoffman reminded the Committee about the Conflict-of-Interest forms. He mentioned that if they have not submitted them to do so as soon as possible.

VI. PUBLIC COMMENTS

- a. None

VII. ADJOURNMENT AND NEXT MEETING

- a. The meeting was adjourned at 11:55 AM
- b. Next meeting will be on October 19, 2021 at 10:00 AM

NOTE: MSP=Moved Second Passed

Approved and signed by Secretary, Julie Stromberg: _____