

LOCATION: LACC Foundation Conference Room
855 N Vermont Avenue
Los Angeles, CA 90029

ZOOM PHONE CONFERENCE

Dial: (669) 900-6833 Meeting ID: 859 8741 7167 Password: 290492

TIME: 12:00 P.M.

MINUTES

Attendance:

Members Present: Robert Schwartz (Chairman); Marvin Hoffman (Immediate Past Chairman) (Conference Call); Edward Dilkes (Vice Chairman); Julie Stromberg (Secretary) (Conference Call); Bob Winters (Treasurer); Danny Chan (Assistant Treasurer); Jeff Zarrinam (Member-at-Large); Joan Dangerfield (Conference Call); Dr. Amanuel Gebru (LACC President); Fariba Kalantari; Margaret Martin DrPH, MPH.; Jerrod McClung (Conference Call); DJ Moore; Robert Reeves; Jessica Shaham (Conference Call); Alex Swart; Berj Tashjian, MPA (Conference Call); Joe Dominguez (VP, LACC Administrative Services); and Lisa C. Nashua (Executive Director)

Members Absent: Charlotte Bland (Advisory Group); Sandra Cuneo (Advisory Group); Nick Halaris; Dean Hansell; Mike Harriel; Theo Kingma; Anna Le (President Academic Senate); Michael Morgan; Maria Reisch (Emeriti Association); David Ryu and Gerard Tamparong (Advisory Group)

Guests: Shannon Cassidy; Brittany Delany; Carole Wenger and Silvia Martinez

I. CALL TO ORDER

R. SCHWARTZ

- a) The meeting was called to order at 12:09 PM
 - i) Robert welcomed Carole Wenger back to LACC Foundation.
 - ii) He briefly spoke about the Gala for this year and encouraged everyone to participate.
 - iii) APPROVAL OF THE CONSENT AGENDA ITEMS
 - (1) Minutes of October 30, 2023, and Annual Meeting of December 14, 2023
 - (2) Basic Needs
 - (3) Alumni/Individual Outreach and Corporate/Foundation Outreach
 - (4) Swap Meet
 - (5) 2024 LACC Foundation Budget Approval
 - (6) Financials and Credit Card statements through December 2023
 - (7) Jeff Zarrinam moved to approve the items on the consent agenda including minutes from October 30, 2023, and December 14, 2023 meetings, and 2024 LACC Foundation Budget as submitted.
 - (a) Fariba Kalantari seconded the motion.
 - (b) **Motion passed MSP.**

II. COLLEGE PRESIDENT'S REPORT

A. GEBRU

- a) Dr. Gebru went on to report on the College enrollment efforts and the Chancellor's retreat where the department chairs are now included.
- b) He also mentioned that they're hiring a Vice President of Academic Affairs and that they have already posted.
- c) They are getting the faculty and staff ready for the spring semester by having them go to training and workshops.
- d) Joe Dominguez reported on the adjustment on the State Funding Formula. Previously, campuses were funded on enrollment and now moving forward, they're going to be funded on Completion, Career and Transfer rates, so there's more emphasis on those items by the college.
- e) They also spoke about the retention issues the college is facing the percentage of students that are enrolled online vs in person. The Board asked about the possible challenges the students are facing that prevent them from staying enrolled at City. Some of those challenges might be transportation, work, and housing insecurity.

III. FOUNDATION REPORT

L. NASHUA

- a) STUDENT PRESENTATION

- i) Lisa introduced Jessica McCready. A filmmaker student who briefly spoke about how she dropped out of college and wanted to be an artist.
 - (1) Jessica decided to return to school and enrolled at LACC. She mentioned that the first time she had an interaction with the LACC Foundation was when she was going from one homeless shelter to another, and they provided her with a room to stay at a hotel for a month. She also spoke about how the \$1,000 Golden Globe Foundation Production Mini Grant helped her to pay for her pilot. She used \$700 to pay the actors she hired and \$300 to feed them.
 - (a) Jessica mentioned that through the LACC Foundation, she got to see herself implement film for the first time. Her short film was nominated to be part of the department's best of the semester, and she was mentioning the best of the semester.
 - (2) Jessica also commented on the current situation that many of the students are facing, which is homelessness. She said it because she has witnessed it herself and she took this opportunity to advocate for those students that need some kind of support that this Board could provide.
 - (a) Dr. Gebru commented that this matter is not a Foundation issue. That as a College president himself, as the Chancellor and as the Board of trustees they must do something about this issue.
- b) **PLANNED GIVING PROGRAM**
 - i) Shannon Cassidy spoke very briefly about the Planned Giving program. There's going to be a seminar on April 11th from 1:00 to 3:00. It will be in the Student Union multi-purpose room. They'll have consultants who will be there to talk about making planned gifts, lawyers and financial advisors who can assist the donors and the attendees with their financial planning.
 - (1) They will start promoting this event with donors and the community starting February.
 - ii) Lisa went on to mentioned that Robert has been asking if they Board can participate on what they call a "Thankathon." This is where each board member calls 10 donors to thank them for their donations.
 - (1) The board members will be provided with a script of what to say when they call the donors.
- c) **COMMITTEES & WORKING GROUPS REPORTS**
 - i) **FINANCE AND INVESTMENT COMMITTEE** B. WINTERS/D. CHAN
 - (1) Danny Chan mentioned that there was much to report as of right now. He briefly went over the balance sheet. He also mentioned that they have a motion in place to start allocating some of the additional funds towards fixed income given the market situation.
 - ii) **GUARDIAN SCHOLARS PROGRAM** R. REEVES
 - (1) Robert Reeves reported that the Guardian Scholars program has been fairly active over the last couple of months. They've had several meetings to planned events. There are two events happening soon. One is happening tomorrow night where a group of Guardian Scholars going to Romeo and Juliet play.
 - (2) Mr. Reeves also mentioned an event that was suggested by Margaret Martin. Cirque du Soleil and it was well attended by Guardian Scholars students.
 - iii) **DIVERSITY, EQUITY, AND INCLUSION (EDI)** D. CHAN
 - (1) Danny reported that him and Lisa had a zoom call with a DEI trainer who went through certain topics with them. He mentioned that it was very intriguing for him and there is a lot of stuff to bring back to the table. The entire zoom conference was not about what they're doing incorrectly or anything. It's just more about improvement.
 - (a) Lisa mentioned that inclusion is the key component to be as inclusive as possible to a lot of the topics talked about not just serving other persons but making sure those are providing the resources and advocating versus the population that we are supporting and that's super critical.

IV. TREASURER'S REPORT

R. WINTERS

- a) Mr. Winters went on to point out that yesterday was the highest day ever for the Foundation's account. Danny briefly commented that they are in discussions to properly diversify the funds.

V. FOUNDATION CHAIR'S REPORT

R. SCHWARTZ

- a) **SCHOLARSHIP REVIEW VOLUNTEERS**
 - i) Robert went on to report that the Foundation is currently looking for scholarship reviewers and he encouraged everybody on the board to be involved with that project.
- b) **2024 BOARD DUES, CONFLICT OF INTEREST FORM AND 2024 MEETING SCHEDULE**
 - i) Robert Schwartz reminded the board to pay their annual board dues and to complete their 2024 Conflict of Interest forms.

VI. PUBLIC COMMENTS

- a) Lisa informed the Board to expect to receive a Save the Date card for the Presidential Investiture Ceremony on March 14th.

VII. ADJOURNMENT AND NEXT MEETING

- a) The next meeting of the Board will be on April 30, 2024, at 12:00 P.M.
- b) The meeting was adjourned at 1:29 P.M.
- c) 2024 meetings calendar and the Board roster were included in the email distribution.

NOTE: MSP=Moved Second Passed

Approved by: Julie Stromberg, Secretary