

LOCATION: LACC Foundation Conference Room
855 N Vermont Avenue
Los Angeles, CA 90029

ZOOM PHONE CONFERENCE

Dial: (669) 900-6833 Meeting ID: 859 8741 7167 Password: 290492

TIME: 12:00 P.M.

MINUTES

Attendance:

Members Present: Robert Schwartz (Chairman); Marvin Hoffman (Immediate Past Chairman); Edward Dilkes (Vice Chairman); Julie Stromberg (Secretary); Bob Winters (Treasurer); Danny Chan (Assistant Treasurer); Jeff Zarrinnam (Member-at-Large); Joan Dangerfield; Dean Hansell; Dr. Mary Gallagher (LACC President); Margaret Martin DrPH, MPH.; Jerrod McClung; DJ Moore; Robert Reeves; Jessica Shaham; Alex Swart; Joe Dominguez (VP, LACC Administrative Services); and Lisa C. Nashua (Executive Director)

Members Absent: Charlotte Bland (Advisory Group); Sandra Cuneo (Advisory Group); Nick Halaris; Mike Harriel; Joanne Hoffman; Theo Kingma; Michael Morgan; Maria Reisch (Emeriti Association); David Ryu; Gerard Tamparong (Advisory Group) and Anna Le (President Academic Senate)

Guests: Shannon Cassidy; Brittany Delany; Helen Khachatryan; Daren Lynne and Silvia Martinez

I. CALL TO ORDER

R. SCHWARTZ

- a) The meeting was called to order at 12:07 PM
- i) APPROVAL OF THE CONSENT AGENDA ITEMS
 - (1) Minutes of April 25, 2023
 - (2) Alumni/Individual Outreach and Corporate/Foundation Outreach
 - (3) Swap Meet
 - (4) Financials and Credit Card statements through June 2023
 - (5) Ed Dilkes moved to approve the items on the consent agenda including minutes from April 25, 2023, as submitted.
 - (a) Jeff Zarrinnam seconded the motion.
 - (b) **Motion passed MSP.**

II. COLLEGE PRESIDENT'S REPORT

M. GALLAGHER

- a) Dr. Gallagher's report had to be moved before the Foundation's Report due to a prior commitment. Today, she gave her last report to the LACC Board as the LACC President.
- i) She went on to thank the Foundation and Robert Schwartz for all the wonderful work we're doing for the students and the College.
 - i) She mentioned that the new incoming president would be starting on August 1st. Dr. Gebru is going to be bringing in fresh eyes, fresh ideas and he'll take Los Angeles City College to its 100th anniversary.
 - ii) Dr. Gallagher also spoke about the \$1,000,000 Basic Needs earmark that they received. Then she mentioned that they had just received an earmark for Allied Health from Congressman Schiff. She didn't know how they got that earmark.
 - (1) Lisa Nashua informed her that the Foundation applied for that earmark but had not heard the news yet.
 - (2) President Gallagher said it was for \$164,000 and that it was approved. However, they needed to make sure that it wasn't the College who applied for this earmark.
 - iii) Dr. Gallagher reported that Dr. Lancaster is going to be the new Vice Chancellor of Workforce and Economic Development at the district level.
 - (1) Dr. Gebru will be interviewing and hiring an interim Vice President of Academic Affairs. Dr. Gallagher mentioned that they had already hired 10 new faculty for fall 2023 and are in the process of hiring between 17-23 new faculty members.
 - iv) A couple of board members congratulated Dr. Gallagher for her work during her presidency for LACC.

III. FOUNDATION REPORT

L. NASHUA

a) EDD AUDIT

- i) Lisa Nashua reported that the Executive Committee group was aware of this. However, she wanted to let the Board know that the Foundation is in the process of going through an EDD audit. The Foundation submitted all the requested documentation to them and is waiting to hear back. The Foundation was flagged because a contracted employee applied for unemployment.

b) FALL 2023 EVENTS

- i) Lisa Nashua informed the Board of the coming events for fall 2023.
 - (1) Lisa mentioned that spring 2023 was successful. She's looking forward to another very successful fall. She wanted to give a heads up to the Board for the Nick Beck Investigative Journalism Lecture Series, which has been scheduled for November 8, 2023, and the featured speaker will be Harriet Ryan. Harriet is a Pulitzer Prize and Collier Prize for State Government Accountability winner. The event will be at noon and lunch will be provided for the attendees. Lisa thanked Ed Dilkes for facilitating the communication with Harriet Ryan.
 - (2) The Foundation staff is working on putting together other events for fall. Lisa and Robert are talking about having another Lecture Series in collaboration with the Social Science department.
- ii) Ed Dilkes had an idea about having a campus event on banned books. Dean Hansell suggested working with the LA Public Library and the Library Foundation since they are also working on that same topic. He thinks that they'd be very happy to collaborate. Dean Hansell will provide the contact information for the Library Foundation and other individuals so Lisa can contact them and see how they can collaborate on this topic. He also offered to coordinate a lunch with the senior team at the Library Foundation.
- iii) Lisa mentioned that Shannon Cassidy, the new Director of Development is going to be helping with some of these events and looking at them from an annual plan perspective and how they plug in the different events when they're doing solicitations and touch points.

c) COMMITTEES & WORKING GROUPS REPORTS

i) FINANCE AND INVESTMENT COMMITTEE

D. CHAN

- (1) Danny Chan had nothing much new to update. He thinks the committee has been doing a good job, so he wanted to see if anybody else wanted to join the committee, offer different opinions and different ideas.
 - (a) Danny thinks we're kind of at Crossroads. The Foundation's portfolio is nearly passing \$50 million in endowment. It somewhat brings us to the next level to that committee.
 - (b) He went on to talk more about how people keep thinking that there's going to be a recession.

ii) GUARDIAN SCHOLARS PROGRAM

R. REEVES

- (1) Robert Reeves reported that the Guardian Scholars program has just completed the Etiquette lunch. There were some Guardian Scholars students and various staff and support people invited. The Etiquette lunch was very successful. The students were most appreciative and had a good time. He mentioned that the funding for this event was covered by a board member, a Foundation, and a former board member.
- (2) Robert mentioned that they already had their first meeting on their next project, which is to revive the panel. They called it the Expert Panel. It will be a panel of about six (6) to seven (7) people and they are looking for a day in late October.
 - (a) Margaret Martin offered to be part of the panel again if they needed her services.
- (3) He went on to say that they're also looking for more members to join this working group and extend an invitation to the Board to join the group.
- (4) Lisa reported that they are talking about replacing some of the banners with new students. One of them will be a Guardian Scholars who is a nursing student and an Ella Fitzgerald Foundation Scholar.

iii) MENTORSHIP COMMITTEE

J. STROMBERG

- (1) Julie reported some exciting news regarding the mentorship committee. Jerrod McClung and Nick Halaris are Co-chairs. They met and they're kick starting the program for the upcoming fall semester. They're going to be working closely with the College and launching this program.
 - (a) She mentioned that there will be a Google form, which is a short form to gather some information for us to appropriately pair a mentor with a mentee. She also said that need committee members.

IV. TREASURER'S REPORT

R. WINTERS

- a) No updates

V. FOUNDATION CHAIR'S REPORT

R. SCHWARTZ

a) NEW BOARD MEMBERS

- i) Robert reported that Lisa had a meeting yesterday with the prospective new board member. He has met him before and this prospective board member is also an alumnus of LACC.
 - (1) Lisa went on to say that she had the pleasure of meeting Berj Tashjian at the BID meeting. When Lisa had the meeting with him, he mentioned that he wanted to be more involved. Berj is passionate about art; he has a significant art collection himself. He has an interesting background in Biological Sciences. That's what he studied when he was here at LACC and when he went to Cal State LA, he finished Biological Sciences.
 - (2) She spoke more about Mr. Tashjian's background and how he is involved in our community and his interest in been part of the LACC Foundation Board.
 - (3) Robert Schwartz entertained a motion to add Berj Tashjian to the LACC Foundation Board of Directors.
 - (a) Jeff Zarrinnam moved to approve Berj Tashjian to the Board of Directors.
 - (b) Danny Chan seconded the motion.
 - (c) **Motion passed MSP.**
 - ii) Ed Dilkes mentioned that he had a few names that he would like to recommend to the Board.
 - iii) Some Board members mentioned having something on the next meeting agenda about donors and how the Foundation keeps them informed about their scholarship endowments.
 - iv) Marget Martin shared briefly about this amazing deceased alum whose son she has met and who she thinks will want to do something with the LACC Foundation that honors his father's legacy. She suggested to him to bring his father's work to be archived in the Music department and to be accessible to the students.
- ### b) COMMITTEES SIGN-UP
- i) Robert mentioned that he would like to have all Board members sign up for a committee or a working group. The Committees' list was included in the meeting materials.
- ### c) 2023 BOARD DUES & CONFLICT OF INTEREST FORM
- i) Robert Schwartz reminded the Board who have not completed the 2023 Conflict of Interest form to complete it as soon as possible as well as for those who have not paid their 2023 Annual Dues to pay it soon.

VI. PUBLIC COMMENTS

- b) None

VII. ADJOURNMENT AND NEXT MEETING

- a) The next meeting of the Board will be on October 30, 2023, at 4:00 PM.
- b) The meeting was adjourned at 1:15 P.M.
- c) 2023 meeting calendars and the Board roster were included in the email distribution.

NOTE: MSP=Moved Second Passed

Approved by: Julie Stromberg, Secretary