

LOCATION: LOS ANGELES CITY COLLEGE FOUNDATION
 Student Union Building – 3rd Floor Conference Room
 855 N. Vermont Avenue
 Los Angeles, CA 90029

TIME: 12:00 P.M.

MINUTES

Attendance:

Members Present: Marvin Hoffman (Chair); Edward Dilkes (Vice Chair); Julie Stromberg (Secretary); Bob Winters (Treasurer); Elvira Bartoli (via Conference Call); Victor Chen (via Conference Call); Alan Daniels (via Conference Call); Harvey Englander; Jerrod McClung (via Conference Call); DJ Moore; Joan Dangerfield (via Conference Call); Robert Reeves; Alex Swart; Selina Chi (via Conference Call); Rick Landis; Nick Halaris; Lara Yeretsian (via Conference Call); Jeff Zarrinam (via Conference Call); Dr. Mary Gallagher (LACC President); James Reeves (VP, LACC Admin Services); Mike Kalustian (President Academic Senate) and Robert Schwartz (Executive Director)

Members Absent: Charlotte Bland; Sandra Cuneo; Dean Hansell; Mike Harriel; Theo Kingma; James Lancaster (VP, LACC Academic Affairs); Margaret Martin, Ph.D.; Michael Morgan; Sunny Youngsun Park; Maria Reisch (Emeriti Association)

Guests: None

I. CALL TO ORDER

M. HOFFMAN

- a) The meeting was called to order at 12:05 PM
- i) APPROVAL OF THE CONSENT AGENDA ITEMS
 - (1) Minutes of July 30, 2019
 - (2) Alumni/Individual Outreach and Corporate/Foundation Outreach
 - (3) Financials and Credit Card statements through September 2019, LACC Swap Meet and Grant Activity Report
 - (4) Bob Winters made a motion to approve items on the consent agenda as submitted
 - (a) Robert Reeves seconded
 - (b) **Motion passed MSP**

II. FOUNDATION REPORT

R. SCHWARTZ

Ed Dilkes asked that item 3 of the Foundation report be moved up, motion for which was made by Ed Dilkes, second by Marv Hoffman. **Motion approved.**

a) GOVERNANCE & NOMINATIONS

E. DILKES

- i) Reinstate Alan Daniels and Alex Swart back to voting Board members
 - (1) Ed asked for approval for Alan Daniels and Alex Swart to return to voting status as members of the Board now that their paid work on behalf of the Foundation and LACC has been completed
 - (2) Bob Winters made a motion to reinstate Alan Daniels and Alex Swart back to the Board as voting members
 - (3) Marv Hoffman seconded
 - (4) **Motion passed MSP**

b) GENERAL UPDATES

- i) Members were reminded of Carl Bernstein lecture on Sunday, October 27 at 3PM in the Camino Theater. We currently have 220 seats sold, including student tickets, and will be holding an additional 20 seats for press, per Caroline Graham, the publicist hired by the Foundation for this event
 - (1) Marv Hoffman reminded the members that they should purchase five tickets each
- ii) Robert Schwartz informed the members that Carole Wenger has resigned from the Foundation, that a search has been underway with approximately 60 applicants that has been narrowed down to one candidate with great background to take over
 - (1) Robert is speaking to three references for the candidate and plans on bringing this to a conclusion in the next few days
 - (2) Also, Blackbaud now has all of the records and is going through the process of reloading into the system, which will be followed by updates of the records and deduping
- iii) Robert reported that the District audit has commenced, that we have provided all information initially requested, that our last audit was very clean, and that we anticipate that we will have the same result with this audit
- iv) Robert Schwartz also mentioned that the veterans housing is moving forward again, with President Gallagher taking the lead on campus, arranging a town hall on October 30th that will, based on a positive response to the

town hall, lead to bringing this to the LACCD Board's Committee of the Whole the following month. That would be followed by a vote of the LACCD Board to approve the lease for the housing to be built

(1) Steve Lebowitz is still on board, and has thanked the Foundation for its 'patience' in seeing this process through to this point

v) Robert told the members that the Branca gift proposal was sent to John Branca, and that we had not received a response, so he is going to follow up to see if this is still a viable prospect

c) **COMMITTEE REPORTS**

i) Robert Schwartz commented that we have tried to have reporting out of committees in the past, which has been somewhat unsuccessful, and asked that each member review the committee assignments and either join another committee or take themselves off a committee

ii) **GUARDIAN SCHOLARS WORKING GROUP**

(1) Robert Reeves commented that the Guardian Scholars working group has not met for the past year, but is now re-engaging with the program and will be meeting shortly

iii) **SCHOLARSHIP COMMITTEE**

(1) The Scholarship Committee, currently chaired by Julie Stromberg, is in need of additional members as Julie has resigned from the Committee. Robert Reeves agreed to join Ed Dilkes on the Committee

(2) A conversation took place regarding the scholarship process. Robert Schwartz said that whatever discussion regarding changes that the Committee would like to suggest should take place now rather than during the spring scholarship process, which is what happened last spring

(a) Ed suggested that we merge scholarships to make the selection process more streamlined, and Julie commented that she did not know which scholarship she was reviewing for last spring, which was a result of the new process that the Committee had put into place. Julie also said that the software can't handle the process as it was revised by the Committee

(b) Robert Schwartz said that we need to have the Scholarship Committee work with Silvia and NextGen to come up with a process that is both simplified for the reviewers and not overly burdensome for the Foundation staff

(c) Marv asked that members let Ed know if they would be interested in joining the committee

III. TREASURER'S REPORT

M. HOFFMAN

a) **FINANCIALS THROUGH September 2019** were approved by the Board members in the Consent Agenda

i) Marv stated that the financials had already been approved as part of the consent agenda, and asked Bob Winters to provide any update

(1) Bob referred the members to the year-to-year comparison report to show the status of the Foundation's assets as of September 30th as well as the twelve-month growth of assets. He also distributed a copy of the Finance and Investment Committee notes from the meeting on October 15, 2019

(2) A question was raised by DJ Moore, if there are any gifts or bequests that are on the horizon

(a) Robert Schwartz responded that there are a few bequests that are working their way through the court process, and, while the trustees and/or attorneys cannot disclose the exact amounts, that these appear to be in the six figure range

IV. COLLEGE PRESIDENT'S REPORT

M. GALLAGHER

a) Mary Gallagher gave a summary of the bond construction status on the campus, including the new theater building that is approved for the current site of the faculty and staff center area of the campus. The new building will have the ability to be used by multiple disciplines as the departments of Music, Theater, Cinema/TV, and Dance are working much more collaboratively than in the past

b) President Gallagher reported on the status of a proposed Brain Technology and Innovation Park that was first proposed by an alumnus of LACC, and is now being considered as part of a larger effort that involves LACC's location in an Opportunity Zone

c) She also reported on the community event that was held on October 12, and stated that over 2,000 were in attendance for the job fair and other activities that took place

i) Another event will be held in April, and Dr. Gallagher will update the Board on that at the next meeting.

ii) Harvey Englander asked what the status was of the comedy night that we had discussed after the March gala, and Robert Schwartz informed him that the Foundation was working on getting a date from Jay Leno for late spring as well as a potential event with Jamie Masada at the Laugh Factory, which would be a separate event from Leno's

V. FOUNDATION CHAIR'S REPORT

M. HOFFMAN

- a) 2019 CONFLICT OF INTEREST FORMS AND 2019 BOARD DUES
 - i) Marv reminded the members that they need to turn in their conflict of interest forms, if they have not done so already, and had the same request for members who have not yet paid their 2019 dues, reminding everyone that 2020 is around the corner and both will be required for the upcoming year as well
 - ii) Marv asked the members to take the meeting schedule from their packet, and there was a brief discussion about the December luncheon that is sponsored by the Executive Committee
 - (1) Last year's lunch was held at Marino's on Melrose, and that remains an option for this year

VI. PUBLIC COMMENTS

- a) No comments

VII. ADJOURNMENT AND NEXT MEETING

- a) Marv asked the Board if anyone had any general comments, and hearing none, told everyone that the next meeting of the Board will take place on January 28, 2020 at 12PM.
- b) Meeting adjourned at 1:25 P.M.
- c) 2019 meeting calendars and the Board roster were included in the Board books

NOTE: MSP=Moved Second Passed

Approved and signed by: Julie Stromberg, Secretary
