

LOCATION: ZOOM VIDEO CONFERENCE CALL

TIME: 12:00 P.M.

MINUTES

Attendance:

Members Present: Marvin Hoffman (Chair); Edward Dilkes (Vice Chair); Julie Stromberg (Secretary); Bob Winters (Treasurer); Danny Chan; Selina Chi; Joan Dangerfield; Alan Daniels; David Ford; Dr. Mary Gallagher (LACC President); Nick Halaris; Dean Hansell; Mike Harriel; Joanne Hoffman; Margaret Martin Ph.D.; Mickey Hong (President Academic Senate); Robert Reeves; Jerrod McClung; Andree Miller; DJ Moore; Jessica Shaham; Alex Swart; Gerard Tamparong; Jeff Zarrinam and Robert Schwartz (Executive Director)

Members Absent: Charlotte Bland; Sandra Cuneo; Theo Kingma; James Lancaster (VP, LACC Academic Affairs); Michael Morgan; Maria Reisch (Emeriti Association) and Lara Yeretsian

Guests: Daren Lynne; Martha Pelayo; Kevin Brown; Helen Khachatryan and Jessica Duran

I. CALL TO ORDER

M. HOFFMAN

- a) The meeting was called to order at 12:00 PM
 - i) APPROVAL OF THE CONSENT AGENDA ITEMS
 - (1) Minutes of July 27, 2021
 - (2) Financials and Credit Card statements through September 2021 and Grant Activity Report
 - (3) Margaret Martin made a motion to approve the items on the consent agenda as submitted.
 - (a) Bob Winters seconded
 - (b) **Motion passed MSP**

II. FOUNDATION REPORT

R. SCHWARTZ

- a) ALUMNI/INDIVIDUAL OUTREACH AND CORPORATE/FOUNDATION OUTREACH
 - i) Robert pulled this item out of the consent agenda so that he could give them a quick update because there were several gifts that Kevin Brown, Martha Pelayo, and he have been working on.
 - (1) Rich and Marji Fond contacted the Foundation and they are planning an endowment for us. They already have an endowment at USC for at least \$100,000. Robert mentioned that we don't know the exact amount, but because their experiences \$100,000 endowment, he believes that it's going to be substantial. The funds will be directed to greatest needs.
 - (2) They've also been talking to a gentleman named Mark Chatinsky and his wife for several weeks now. we've been talking to mark and his wife, for several weeks. They're making two planned gifts to the Foundation. They don't have a relationship with us, other than their residence of Los Angeles. The Chatinsky's are doing a \$300,000 gift to the Guardian Scholars program and approximately \$100,000 gift it's going to be a division of the remaining assets which they told Robert that it's going to be somewhere in a couple of million dollars range that's going to be divided between multiple entities. About \$100,000 to the LACC Foundation for emergency support for students.
 - (3) Martha Pelayo and Robert met with President Gallagher and Jeremiah Cillpam last week. Jeremiah has already given \$10,000 to our Dream Resource Center and is planning an endowment for the Business Department to help students who are interested in entrepreneurship.
 - (4) Robert also reported that he received an email from Fran Morris-Rosman who's the head of the Ella Fitzgerald Charitable Foundation and she said that she and her husband Richard wanted to make a \$25,000 gift to the Foundation personally for students in the Business department who are studying accounting or bookkeeping.
 - (5) They are still proceeding with Steve Lebowitz's latest gift of at least \$250,000 sculpture for the College's Sculpture Garden.
 - b) APPROVAL OF FOUNDATION AGREEMENT – LACCD
 - i) Robert spoke about the Foundation Agreement and seeing that this is something that the LACCD wrote up and it's essentially non-negotiable. This needs Board approval since it is a take it or leave it proposition. The Board members discussed some sections items on the agreement. Dean Hansell also pointed out about the Brown Act requirements and asked if we are in compliance with the Brown Act. Marv mentioned that
 - (1) Jeff Zarrinam moved to approve the Foundation Agreement.

(2) Margaret Martin seconded

(3) Dean Hansell abstained

(4) **Motion Passed MSP**

c) SWAP MEET

R. SCHWARTZ

- i) Robert Schwartz reported that the swap is becoming more successful each month and reminded the Board that they agreed to reduced reduce our share of proceeds from the swap meet to allow the new operator Philip Dane to get a speed under them but even with that reduce share we've been getting about \$18,000 a month for our share. Robert also talked about the issues we are facing with the street vendors.
- ii) Robert feels that we are in a good shape in terms with operating fund since in combination with the swap meet proceeds and the endowment fees, we're close to a million dollars.

d) BASIC NEEDS

D. LYNNE

- i) Daren Lynne reported on other components of the Basic Needs Program and Fresh Success.
 - (1) Daren's monthly report was included in the meeting materials that were emailed to the Board. She mentioned that they launched a universal application for all the students to apply for any type of support they needed whether it was food, rent, utilities, transportation Upass and/or textbooks. They had 1,962 students apply to be able to be a recipient in this Fresh Success program. They must be receiving Calfresh and over 600 students indicated that they are already receiving Calfresh benefits.
 - (2) Daren also mentioned that she's been working with Martha Pelayo for other grants to expand the Cubstore.
 - (3) She reviewed other items that were listed on her report.

e) COMMITTEES & WORKING GROUPS REPORTS

i) GOVERNANCE & NOMINATIONS

E. DILKES

- (1) Consideration to remove Youngsun "Sunny" Park from the Board
 - (a) Ed Dilkes reported that there were two members of the board who have not been attending meetings and have not been providing any financial support and have not been active in doing anything else. We contacted each of them, Robert contacted one and we were assured that she would be more active. The other one did not respond at all.
 - (i) Under section 3.5 of our bylaws, we are allowed to terminate the membership of any board member who fails to attend two consecutive board meetings, without an excuse. In this case, this person has not attended any consecutive Board meetings or even intermittent Board meetings in approximately two years.
 - (ii) Ed made a motion to thank Ms. Youngsun "Sunny" Park for her service and inform her that she is no longer a member of the Los Angeles City College Foundation Board.
 - 1. Julie Stromberg seconded
 - 2. **Motion passed MSP**

f) EXECUTIVE DIRECTOR SEARCH

J. ZARRINNAM

- i) Robert Schwartz informed the Board that as part of this Executive Search we've now been recently notified that there's going to be a change with one of our senior members of our staff and that's Martha Pelayo.
 - (1) Martha took the floor let the Board know that she has decided to take on a new position over at the Cerritos College Foundation as a Senior Development Officer. She thanked all the Board members, and she wanted to be sure that everyone knew that she is very grateful to all of them.
- ii) Jeff Zarrinnam reported that the search committee has been hard at work and has found someone to head the LACC Foundation. Her name is Lisa Nashua, Ph.D. She's currently the Executive Director of Chaffey's College Foundation.
 - (1) Margaret gave a little background story of Lisa Nashua. Lisa began with a Bachelor of Arts in Art History at Claremont McKenna College. She followed that with a Master's in Leadership and Management and then a Ph.D. in Education, Multiculturalism and Diversity.
 - (2) On behalf of the Search Committee, Jeff made a motion to approve and recommend Lisa Nashua as a new Executive Director for the Los Angeles City College Foundation contingent on doing a background check, a reference check and subject to an employment agreement that might need the hiring an attorney and negotiate that agreement with Lisa Nashua.
 - (a) Margaret Martin Seconded
 - (b) **Motion passed MSP**

III. TREASURER’S REPORT

R. WINTERS

- a) FINANCIALS THROUGH September 2021 were approved by the Board members in the Consent Agenda.
 - i) Bob Winters reported that the total investment with Windward in cash and securities was \$44,898,179.00.

b)

IV. COLLEGE PRESIDENT’S REPORT

M. GALLAGHER

- a) President Gallagher updated the Board on the building renovations, school enrollment and virtual reality
- b) Mickey Hong mentioned that she had nothing to report on the academic senate side.

V. FOUNDATION CHAIR’S REPORT

M. HOFFMAN

- a) 2021 BOARD DUES & CONFLICT OF INTEREST FORM
 - i) Marv mentioned that there are a few conflict-of-interest forms and 2021 Board dues pending.
 - ii) He instructed the members if they have not completed the above to contact Silvia Martinez to provide her with the required information.

VI. PUBLIC COMMENTS

- a) David Ford spoke about Climate change and the work LACC is doing with Climate Change.

VII. ADJOURNMENT AND NEXT MEETING

- a) The next meeting of the Board will be on December 17, 2021, at 12:00 PM.
- b) Meeting adjourned at 1:31 P.M.
- c) 2021 meeting calendars and the Board roster were included in the email distribution.

NOTE: MSP=Moved Second Passed

Approved and signed by: **Julie Stromberg, Secretary**
