

LOCATION: ZOOM CONFERENCE

1 669 900 6833 (US Toll)

Meeting ID: **990 1478 8186**

Join from PC, Mac, Linux, iOS or Android: <https://laccd.zoom.us/j/99014788186>

TIME: 11:00 A.M.

MINUTES

Attendance:

Members Participating: Marvin Hoffman (Chair); Edward Dilkes (Vice Chair); Bob Winters (Treasurer); Julie Stromberg (Secretary); Jeff Zarrinam (Member-at-Large); Danny Chan (Member); Mary Gallagher (LACC President); Mickey Hong (LACC Academic Senate President); Lisa C. Nashua (Executive Director) and Robert Schwartz (Former Executive Director)

Guests: Silvia Martinez and Daren Lynne

I. CALL TO ORDER

M. HOFFMAN

- a. The Meeting was called to order at 11:00 A.M.
- b. Motion to accept minutes from November 16, 2021.
 - i. Jeff Zarrinam moved to accept the minutes as published.
 - ii. Bob Winters seconded
 - iii. **Motion Passed MSP**

II. EXECUTIVE DIRECTOR'S REPORT

R. SCHWARTZ

- a. Robert Schwartz gave a report on the following items.
 - i. SWAP MEET
 - a) Robert reported that the Swap Meet numbers are rising each month. It was also mentioned that there are still some issues with the homeless. It seems that the street vendors have come down a bit which is good news.
 2. The Swap Meet revenue was up \$4,689.54 from last year.
 - a) The Swap Meet commission for November 2021 was \$20,122.50 for both Saturday and Sunday.
 - b) Year-to-date total is \$136,863.61.
 - ii. ALUMNI/CORPORATE AND FOUNDATION ENGAGEMENT
 1. The Committee members received the report from Kevin Brown prior to this meeting. Robert briefly reported on what's happened since last month and gave an overview on where we are for the year.
 - a) Robert informed the Committee that since last month we picked up three more gifts.
 - 1) \$25,000 from Fran Rosman and her husband to start a scholarship endowment. \$17,000 from Jerry Ward to be divided between the Dream Resource Center and the Lucille Schwartz and Sydelle Ward Scholarship. We also received a check from the Culey's trust in the amount of \$185,000. The funds were not designated for anything in particular, so we put it into the operating endowment.
 - b) Lisa and Robert are going to talk to Jeremiah Cillpam, Chick-Fil-A owner about an endowment that he wants to create for the Business department. Jeremiah would like to come to campus and teach an entrepreneur class in the Business department. However, the only way he might be able to do it is through a non-credit class.
 - c) Robert talked about a conversation he had with Sydney Kamlager who used to be a LACCD Board of Trustee and is now a California Senator. Sydney told Robert that her stepfather Kerry James Marshall was planning on making a sizable gift to the Art department.
 - 1) We will see if Kerry James Marshall would be doing this gift before the end of this year or next year.
 - d) Helen Khachatryan prepared a report on what the Foundation has received and given out this year. We're doing well considering we're barely back in the office.

- e) Robert reported that we have an accepted offer out to somebody to take over for Martha's position. Her name is Kate Berman. She's Canadian and she's been here for a few years on an H1 visa. We have to transfer the sponsorship of the visa over the us. Robert has already spoken to an immigration attorney who's going to handle this for us. He anticipates that everything will be ready by January.

iii. BASIC NEEDS PROGRAM

D. LYNNE

- 1. Darren Lynne provided her monthly report and briefly mentioned that the campus is getting ready to close for two weeks and with Dr Gallagher's support using the Higher Education Emergency Relief funds we're going to continue supporting 1,000 of our students and their families. She also mentioned that for the last two weeks of December and the first week of January they will help them with a \$50 e-grocery gift card each week, so they just don't lose the support that they're used to having while they're here on campus and attending classes.
- 2. They're getting ready to open the winter textbook supplies and food support again in the last week of December. Also, they're adding some additional support from Wesley Health. An in-kind donation form was sent to the Foundation recently because they did reduce their prices. \$200,000 a year for the five-year contract, so Daren wanted to recognize them.

iv. CHANGING OF THE GUARD

L. NASHUA

- 1. Lisa Nashua has been on board for one day and she is already planning on talking with the Foundation team to learn more of their roles and responsibilities. She's working with Robert about the donor development and cultivation.

III. COLLEGE ADMINISTRATIVE REPORT

M. GALLAGHER

- a. President Gallagher gave an update on a couple of things and then asked Mickey Hong to report on the Academic Senate side.

- 1. Enrollment is still holding well, they are down on enrollment over 2020, which is their comparison year and, while the headcount is almost back up to 90%. The enrollment is at 89%, so that's pretty good. They're holding strong there.
- 2. The district partnered with LA Metro for what's called a GoPass for all students enrolled in the LACCD. It is an unlimited pass for the metro and the buses all over Los Angeles, so the students have transportation that's free and unlimited for a year.
- 3. After almost two years the faculty and staff are getting together to celebrate the holidays. They are having a holiday celebration in the multipurpose room.
- 4. Dr. Gallagher mentioned that UCLA sesame group is a program where they do bootcamps for usually high school students. But what they're really looking at with us is upscaling and helping people who are underemployed to really work on problems, get exposed to manufacturing groups out there who are recovering from the pandemic and have done quite well during the pandemic and how to engage those students who need upscaling.
- 5. She also gave a brief update on the retention, their different programs, and some other things that they're working on.

- b. Mickey Hong spoke about the current situation and how is affecting the students. She also mentioned that yes for sure we are getting noticed at the district level because the enrollment. Students are still struggling but we all need to adjust to what is happening now.

IV. TREASURE'S REPORT

R. WINTERS

- a. NOVEMBER 2021 FINANCIALS AND CREDIT CARD STATEMENTS

- i. Bob Winters reported that as of yesterday the Foundation cash and portfolio with Windward was at \$48,868,307. The grand total for all the accounts was \$49,392,252.99
 - 1. The November 2021 financials and credit card statements were reviewed and approved by the Committee members.
 - 2. Bob Winters moved to approve the November 2021 Financials and Credit Card Statements as presented
 - a) Jeff Zarrinam seconded
 - b) **Motion Passed MSP**

- b. The Committee discussed inflation. Danny mentioned that the best way to fight inflation is to raising interest rates, but metrics are kind of not there to raise it because it's place out and a range.

- c. The Committee discussed the approval to give Lisa Nashua authorization to sign checks and any document pertaining the LACC Foundation.
- i. They recommended to add an agenda item for the Board meeting on Friday, December 17, 2021

V. BOARD CHAIR’S REPORT

M. HOFFMAN

- a. Marv Hoffman once again mentioned that there are still some members that have not submitted their annual dues and Conflict of Interest.
 - 1. There was a discussion about the confusion of the give or get statement when it comes to events and board members contribute to those events.

VI. PUBLIC COMMENTS

- a. None

VII. ADJOURNMENT AND NEXT MEETING

- a. The meeting was adjourned at 11:55 AM
- b. Next meeting will be on January 18, 2022 at 10:00 AM

NOTE: MSP=Moved Second Passed

Approved and signed by Secretary, Julie Stromberg: _____