

**LOS ANGELES CITY COLLEGE FOUNDATION**  
**EXECUTIVE COMMITTEE MEETING**

**JULY 19, 2022**

**LOCATION:** ZOOM CONFERENCE  
1 669 900 6833 (US Toll) Meeting ID: 982 5987 0860

Join from PC, Mac, Linux, iOS or Android: <https://laccd.zoom.us/j/98259870860>

**TIME:** 10:00 A.M.

**MINUTES**

**Attendance:**

**Members Present Zoom:** Robert Schwartz (Chairman); Marvin Hoffman (Immediate Past Chairman); Danny Chan (Assistant Treasurer); Mary Gallagher (LACC President); Lisa C. Nashua, Ph.D. (Executive Director) and Mickey Hong (President, Academic Senate)

**Members Absent:** Edward Dilkes (Vice Chairman); Julie Stromberg (Secretary); Bob Winters (Treasurer) and Jeff Zarrinam (Member-at-Large)

**Guests:** Brittany Delany, Silvia Martinez, and Daren Lynne

**I. CALL TO ORDER**

**R. SCHWARTZ**

- a. The Meeting was called to order at 10:01 A.M.
- b. A quorum was not present. Meeting minutes from June 28, 2022, were not approved due to a lack of a quorum. Approval of this minute will be at the meeting on August 23, 2022.

**II. EXECUTIVE DIRECTOR'S REPORT**

**L. NASHUA**

- a. Lisa Nashua reported on the following items.
  - i. SWAP MEET
    1. Lisa mentioned that Robert Schwartz had spoken with Philip Dane, Swap Meet operator to help him understand how Newport Diversified used to increase their resources to benefit the Foundation. The Swap Meet revenue was up \$148,412.68 from last year.
      - a) The Swap Meet commission for May 2022 was \$35,291.52 for both Saturday and Sunday.
      - b) Year-to-date total is \$166,433.72.
    - ii. ALUMNI/CORPORATE AND FOUNDATION ENGAGEMENT
      1. Lisa mentioned that they are working in reengaging past honorees to see if they want to be part of the Gala Honorary Committee.
      2. Lisa went over the Alumni and Donor list with the Committee and mentioned that they are putting together this list to keep in touch with these individuals.
      3. Brittany Delany, Director of Foundation and Government Relations briefly reported on the current grants activities and how she is working with the different programs on campus.
    - iii. BASIC NEEDS PROGRAM **D. LYNNE**
      1. Daren Lynne reported on the Emergency Food and Shelter grant, almost \$800,000 received through United Way. They've received the initial 50% of the award allocation. They're launching the Rent and Mortgage Assistance program first. They've created a process for both direct application to the Foundation and then referral by a college staff and faculty to aid students with this rent and mortgage assistance.
      2. She also reported on the Food for Thought program. In that allocation, they have a half a million dollar for food. Almost \$200,000 to support Food for Thought, with the meals that are provided on campus and then another \$350,000 that they can use in the public pantry and in other ways. Daren and the Foundation also facilitated a

gas card giveaway and Elizabeth Hernandez helped with the contest and social media announcement of the winners.

3. Daren informed about Samuel Emmanuel the new student worker in the Foundation office who came to our office with the support of Dr. Mary Gallagher.
4. Daren's written report to the Committee contained more information on the Basic Needs Program and Fresh Success Program.

iv. GALA 2022

1. Lisa went on to report that she heard back from Maggie Lin, Co-Founder and Executive Director of Foster Nation. Maggie has agreed to be one of this year's Gala honoree. They will be having a zoom meeting with her to go over her mailing list and the ways to support the Gala to make it successful.
2. The Valeras have also sent in their mailing list and has been incorporated in the main Gala mailing list.
3. There are still conversations about the venue since we there were some concerns about the indoor venue.
4. Lisa and Robert discussed the idea of honoring David Ambroz at the 2022 Gala. Robert spoke with David, and he thinks it will be a great addition to the gala honorees.

**III. COLLEGE ADMINISTRATIVE REPORT**

**M. GALLAGHER**

- a. President Gallagher reported on several things happening on campus.
  - i. She spoke about the current enrollment and mentioned that there will be an Enrollment Fair at LACC on August 13<sup>th</sup>.
  - ii. President Gallagher mentioned that on the budget front they're in good shape. She went on to say that they will be able to balance their budget this year and mentioned that it's been the easiest year to balance their budget.
  - iii. She also gave a brief update on the new hires, and the new Deans. She also spoke about her initiatives and about this year's Annual Picnic.
    1. Robert Schwartz asked President Gallagher for her assistance with recruiting President's Scholars

**IV. TREASURE'S REPORT**

**D. CHAN**

- a. June 2022 Financials and Credit Card Statements
  - i. The June 2022 Financials and Credit Card Statements were not approved at this meeting due to a lack of a quorum. However, they were approved in the Finance and Investment Committee meeting following this meeting.
- b. Finance and Investment Policy - Review and Recommendation for Board Adoption
  - i. This agenda item was not discussed at this meeting due to not having a quorum

**V. BOARD CHAIR'S REPORT**

**R. SCHWARTZ**

- a. LACC Foundation Mission Statement - Review and Recommendation for Board Adoption.
  - i. Robert made a recommendation to the members present to review the proposed update to the LACC Foundation Mission Statement and after they reviewed it, they made some additional updates to the proposed Mission Statement.

**VI. PUBLIC COMMENTS**

- a. None

**VII. ADJOURNMENT AND NEXT MEETING**

- a. The meeting was adjourned at 11:05 AM
- b. Next meeting will be on August 23, 2022, at 11:00 AM

NOTE: MSP=Moved Second Passed

Approved by Secretary, Julie Stromberg