

LOCATION: ZOOM CONFERENCE  
1 669 900 6833 (US Toll) Meeting ID: 964 5932 6824

Join from PC, Mac, Linux, iOS or Android: <https://laccd.zoom.us/j/96459326824>

TIME: 11:00 A.M.

## MINUTES

### Attendance:

**Members Present by Phone/Zoom:** Robert Schwartz (Chairman); Edward Dilkes (Vice Chairman) Bob Winters (Treasurer); Marvin Hoffman (Immediate Past Chairman); Julie Stromberg (Secretary); Jeff Zarrinam (Member-at-Large) and Danny Chan (Assistant Treasurer); Mary Gallagher (LACC President) and Lisa C. Nashua, Ph.D. (Executive Director)

**Guests:** Brittany Delany, Helen Khachatryan, Silvia Martinez, and Daren Lynne

### I. CALL TO ORDER

R. SCHWARTZ

- a. The Meeting was called to order at 11:03 A.M.
- b. Motion to accept minutes from May 24, 2022.
  - i. Danny Chan motioned that the minutes of the May 24, 2022, meeting be accepted as amended.
  - ii. Jeff Zarrinam seconded
  - iii. **Motion Passed MSP**

### II. EXECUTIVE DIRECTOR'S REPORT

L. NASHUA

- a. Lisa Nashua gave a report on the following items.
  - i. SWAP MEET

1. The swap meet made about \$2,000 more than last month. The Swap Meet revenue was up \$126,185.96 from last year. Lisa spoke with the swap meet representative and there was some communication about the discussion about going back to our original percentage. There was also a discussion on the current situation with the street vendors a new person that is running against Mitch O'Farrell and could affect the swap meet.
  - a) The Swap Meet commission for May 2022 was \$35,247.40 for both Saturday and Sunday.
  - b) Year-to-date total is \$166,389.60.

- ii. ALUMNI/CORPORATE AND FOUNDATION ENGAGEMENT

1. Lisa mentioned that Elizabeth Hernandez is currently working on cleaning up our database. She went on to report that there are too many wrong email addresses. Robert Schwartz that in the past a Blackbaud representative came to our office to discuss the issues with our database. Elizabeth to meet with them to discuss our options.
2. The position announcement for the Director of Development was posted on LinkedIn and Indeed. Hopefully, we will get some good prospects soon.
3. Brittany Delany, Director of Foundation and Government Relations briefly went over some highlights on her monthly report which was sent to the Committee along with the other materials.

- iii. BASIC NEEDS PROGRAM

D. LYNNE

1. Daren Lynne's report was also sent to the Committee along the other meeting materials. She went on to report that she submitted the documentation for the next round of Emergency Food and Shelter and Funding. We were awarded almost \$800,000. She also mentioned that they are putting the processes in place for the rent

assistance. They can essentially provide six months of support per student if there was a need to help them. The students must meet the rent requirements which it will help to stay house, while they're in school.

2. She submitted the Federal Fiscal Year 2023 Appropriations Community Project application. She is looking for support to expand and to hire additional staff.

3. Daren also reported on other aspects of the Basic Needs Program and Fresh Success Program and VITA.

iv. GALA 2022

1. Lisa reported that they have the other honoree. Her name is Maggie Lin from Foster Nation. Jeanne Pritzker is on Foster Nation's Board, and we are happy to work with her to bring attention to this project.

2. Alex Swart is working on the Save the Date card and Silvia has already put together the mailing list. We're looking to mail out the save the date cards in a few weeks.

v. MAJOR GIFTS

1. Lisa Nashua gave a brief update on the Rosalyn Heyman's Trust.

2. Robert and Lisa are working with Steven Lebowitz's attorney to produce a document for purchasing Art for the Art Garden which is going to be down in the Quad.

3. Ed Dilkes remembered that Steve Markoff had donated some Art to the Foundation and was wondering what happened to it. Robert Schwartz responded that the donation might have been taken to the Art department.

**III. COLLEGE ADMINISTRATIVE REPORT**

**M. GALLAGHER**

a. President Gallagher was not present at this meeting. No updates submitted.

**IV. TREASURE'S REPORT**

**R. WINTERS/D. CHAN**

a. MAY 2022 FINANCIALS AND CREDIT CARD STATEMENTS

i. Bob Winters reported that the portfolio amount in Windward as of yesterday June 28<sup>th</sup> was \$512,756.68 in cash and \$38,849,236.15 in securities. The total all together was at \$39,361,992.83.

1. The May 2022 financials and credit card statements were reviewed and approved by the Committee.

2. Bob Winters moved to approve the May 2022 Financials and Credit Card Statements as presented

a) Jeff Zarrinam seconded

b) **Motion Passed MSP**

**V. BOARD CHAIR'S REPORT**

**R. SCHWARTZ**

a. Robert Schwartz went on to talk about LACC Graduation and the banner we created for Dr. Jill Biden.

b. Robert also spoke about his concerns on the current number of President's Scholars that have applied for this program this year.

1. He will be emailing Brenda in the Outreach department to find out the issue in finding students for our President's Scholars program.

2. Ed Dilkes suggested to bring Jaime Arevalo back to help with the recruitment of these students.

c. He asked Lisa Nashua to have a couple of students to speak at the next Board meeting in July.

d. Robert also mentioned that he received an email from David Ryu asking him if he was on the Board and wanted to know if he can attend the special board meeting. Julie Stromberg responded that David had also contacted her, and it was just a confusion between the regular meeting and the special board meeting.

1. Robert mentioned that the Committee List needs to be sent to all Board members again

**VI. PUBLIC COMMENTS**

a. None

**VII. ADJOURNMENT AND NEXT MEETING**

a. The meeting was adjourned at 12:04 PM

b. Next meeting will be on July 19, 2022 at 10:00 AM

**NOTE: MSP=Moved Second Passed**

**Approved by Secretary, Julie Stromberg**