

**LOCATION:** LACC FOUNDATION  
Student Union Building  
855 N. Vermont Ave  
Los Angeles, CA 90029

**ZOOM CONFERENCE**  
1 669 900 6833 (US Toll) Meeting ID: 882 4287 2257 Passcode: 502777

**TIME:** 11:00 A.M.

**MINUTES**

**Attendance:**

**Members Present & Conference Call:** Robert Schwartz (Chairman); Marvin Hoffman (Immediate Past Chairman) by Zoom; Edward Dilkes (Vice Chairman); Bob Winters (Treasurer); Danny Chan (Assistant Treasurer) by Zoom; Julie Stromberg (Secretary) by Zoom; Jeff Zarrinam (Member-at-Large); Mary Gallagher (LACC President); Joe Dominguez (VP, Admin Services) and Lisa C. Nashua, Ph.D. (Executive Director)

**Members Absent:** Mickey Hong (President, Academic Senate) and Jim Lancaster (VP, Academic Affairs)

**Guests:** Silvia Martinez; Brittany Delany; Helen Khachatryan and Daren Lynne

**I. CALL TO ORDER**

**R. SCHWARTZ**

- a. The meeting was called to order at 11:05 A.M.
- b. Motion to accept minutes from April 18, 2023
  - i. Jeff Zarrinam motioned to accept the minutes of April 18, 2023, meeting as submitted.
  - ii. Marvin Hoffman seconded.
  - iii. **Motion Passed MSP**

**II. EXECUTIVE DIRECTOR'S REPORT**

**L. NASHUA**

- a. Lisa Nashua reported on the following items.
  - i. SWAP MEET - UPDATE
    1. Lisa went on to report that the swap meet is doing well despite the craziness that has been going on. Phillip Dane is working on seeing where the boulders can move to. The Foundation has inquired with the college and has not received a response.
      - a) The Swap Meet revenue was up \$47,578.34 from last year.
      - b) The Swap Meet commission for April 2023 was \$54,546.00 for both Saturday and Sunday.
      - c) The year-to-date total is \$178,720.54.
  - ii. FOUNDATION ENGAGEMENT
    1. Brittany Delany, Director of Foundation and Government report was emailed to the Committee. Brittany reported that she has expanded her Portfolio since last month. She usually works with some of our student programs, like Guardian Scholars and Office of Special Services, but lately she's been working more with programs like Dual Enrollment and Allied Health. She's learning more about all the different things that this college does and hopefully supporting more of it.
    2. She also mentioned different proposals that were submitted and that she's waiting to hear from as well as the meeting they had with Hector Vega and Carla Martinez, who work with Councilmember Hugo Soto-Martinez.
    3. Brittany went on to talk on some highlights of her community engagements.
  - iii. BASIC NEEDS PROGRAM **D. LYNNE**
    1. Daren Lynne's report was also emailed to the committee members.

- a) She mentioned that Robert asked that her report include money that was funded that month. The only item that was funded is quarter two for phase 2 and together it would be around \$170,000. She submitted that invoice and the money should arrive in about 60 days. The last item is the Phase 39 funding that was received on the 18th and they received another allocation. Bridget Hana from Community Betterment contacted Daren to inform her that they were wrapping up their grant funding and they had some extra funds and provided \$2,500 to Basic Needs and Food for Thought.
- b) Daren also mentioned that her position was funded by the College. Dr. Gallagher is leaving, and so the \$36,000 with the \$4,000 indirect was enough funding to make sure that she's funded through January of next year so that she can run up projects they have until then.
- c) She reported on final meals and other items in her report.

iv. SCHOLARSHIP CEREMONY UPDATE

- 1. Lisa thanked all those who attended the event and mentioned that the staff have already done sort of a debrief on the ceremony and they're thinking to try to plan ahead even though this year's date was set for three months ahead and had to be moved due to another department having the same date but didn't put the date on the college events calendar nor on President Gallagher's calendar. They moved our date and from the place we had reserved.
- 2. Lisa mentioned that she will be sending the scholarship donors all their scholarship recipients' essays and thank you letters.

v. MAJOR DONORS

L. NASHUA

- 1. Lisa reported that Mary Lou and Mark Hamill had another event to attend the day of the Kinky Boots event, but they're going to be donating \$10,000 to add to their endowment. She made a lot of phone calls and followed up. There will be a lot of alumni attending this event.
- a) Lisa briefly went over the rest of her major donors' report.

vi. PLANNED GIVING PROGRAM

- 1. Lisa Nashua reported that had talked with Julie and Robert, and they did find an ideal contact. She mentioned that they've had several salary savings, not intentional, but they're able to cover getting a person who's here locally to work with us and get it started on the program. Dean Hansell has volunteered to chair that working group, but he has specifically requested to work with a consultant, which that's good timing, and Lisa is finalizing the agreement with them. The consultant will start working with us now and putting steps in place, but their contract doesn't formally start until July. That means that we'll get a couple of months free.

vii. NICK BECK LECTURE

- 1. Christine Devine will also be coming to campus on May 25<sup>th</sup> for the Nick Beck Lecture. We have an alumna who's coming, and she'll be doing the interview with Christine at Rhonda Guess' recommendation. Rhonda will be doing the introduction since she knew Nick Beck, and then she's also going to do a tie in with Tony Valdez because they used to be on the same station together.

viii. KINKY BOOTS

- 1. Lisa said that she's been reaching out to people that are somehow affiliated with entertainment or the Theater Academy. Invitations were sent and we already have some \$250 sponsors and a few \$100 sponsors. She also mentioned that Milt and Debbie Valera donated \$1,000. Lisa attended an event at CSUN where Milt Valera was in receipt of an Honorary Doctorate degree. Milt and Debbie were happy to see Lisa there.

ix. EDD AUDIT UPDATE

- 1. Lisa reported that Helen had uploaded all the documents that they had requested, and they've been notified. They said they were going to start reviewing last week. We're just waiting to hear from them. Marv Hoffman requested to be copied in all the communications with the EDD people.

x. FOUNDATION OFFICE RELOCATION

- 1. This item was discussed in President Gallagher's report.

- a. President Gallagher had to give her report before the Foundation Engagement update due to having to attend another meeting.
  - i. She informed the Committee that the most important thing that she wanted to discuss was the LACC Foundation relocation besides that she's not leaving on June 30th. Her last day will be on July 31<sup>st</sup>. Dr. Amanuel Gebru, the new incoming president, is going to start on August 1st.
    1. Robert Schwartz spoke on behalf of the LACC Foundation Board and said that they are strongly opposed to being moved because it's three moves. If the Foundation office ends up in Chavez, when Chavez comes down then back to Chavez. Robert mentioned that for just saying no important the Foundation has been around for 55+ years and to move it for two relatively new programs that might not be in service for a few years. He said that the Foundation will not be moving to the location where President Gallagher wants to move it.
    2. President Gallagher said that she would strongly take a very different position on those two programs because those two programs are being realized, so the move of the Foundation from the third floor of the Student Union building is being driven by two programs that they need for in the Student Union, both of which are student programs. One is the City Cares Network, which is a substantial program of the college for the student Basic Needs. So, the fact of the matter is, there is substantial funding right now for Student Basic Needs. The college has made a commitment to and investment in student basic needs and has built out Student Basic Needs, the City Cares Network, so now they need a space. The space that's been identified as the right space for City Cares Network is where the Student Government is right now which is on the 2nd floor, so there's an intake area for student for City Cares Network and then all the other work of the people who were in City Cares Network will happen then in that space that's behind that intake area. That's why the Student Government needs to move to the 3<sup>rd</sup> floor of the Student Union. Then the other move that is going to happen on the second floor of the Student Union is for the Race, Equity and Social Justice Center. This program is not reducing, it's growing. The college just got funding for a cultural curriculum audit. President Gallagher mentioned that they want to bring all the programs together in a contiguous space, so that there is synergy among all the different programs that they have as well as a space that each of the different programs has themselves. In that way, Students Programs for Student Union makes sense. She said that it's not that they want to move the Foundation. They don't want to move anybody, but they need to because they need the space for the student.
    3. Robert Schwartz mentioned that if there's one program for half a century that's been student oriented, that's the Foundation. Ed Dilkes also mentioned that when the Student Union was being designed, David Ambroz, the Foundation Executive Director at the time participated in the design of this floor to create this suite for the Foundation occupancy. At that time, several of Board members, himself included, went around to various people to make sure that they had a commitment that the Foundation could stay here for a long time, and those promises were made. Verbally, they're probably not enforceable, but it is troubling finding out that state space, which was very specifically designed for the Foundation would no longer be available, particularly when they were by and people on the board, most of whom are long gone, that would be able to stay here long term. President Gallagher responded that what she would say to that is things change and shift.
    4. The Committee and President Gallagher along with VP Joe Dominguez discussed this matter a little further. President Gallagher had to leave to her other meeting. However, the Committee agreed to do some more research on this matter.
      - a) Danny Chan suggested having a motion to reject this suggestion and pending your further review of the agreement that the Foundation has with LACC. Robert Schwartz went on to say that if they were going to make a motion and vote on something, he would like to have sort of a sense of a Senate equivalent that the Executive Committee is opposed on multiple grounds to making the move in the 1st place.
        - 1) Ed Dilkes moved to authorize Robert Schwartz to draft and transmit a letter expressing their opposition to being moved out of this existing space.
        - 2) Bob Winters seconded the motion.

**Motion Passed MSP**

**IV. TREASURE’S REPORT**

**B. WINTERS/D. CHAN**

- a. April 2023 Financials and Credit Card Statements
  - i. Bob Winters recommended having the April 2023 financials and credit card statements reviewed and approved by the Committee members.
    - 1. Jeff Zarrinnam moved to approve the April 2023 Financials and Credit Card Statements as presented.
      - a) Ed Dilkes seconded.
      - b) **Motion Passed MSP**
  - b. Marv Hoffman asked Danny Chan to give a brief update on the current financial situation and the Foundation portfolio. Danny mentioned that yesterday he thought we hit 42 million. Today, it's a little bit of a difficult day in the markets, kind of jittery. We came down about \$300,000, but all in all, it's only a .91% decrease, it sounds like a lot of money. But the portfolio is significantly larger than the fluctuation which is about 1%. Danny thinks that the expectation is that things are going to kind of stay this way for the next three to six months up to nine months.

**V. CLOSED SESSION**

**R. SCHWARTZ**

- a. The Committee met in closed session for Personnel Matters

**VI. RECONVENE IN OPEN SESSION**

- a. The Committee reconvened in open session to continue the meeting.

**VII. BOARD CHAIR’S REPORT**

**R. SCHWARTZ**

- a. No updates

**VIII. PUBLIC COMMENTS**

- a. No comments

**IX. ADJOURNMENT AND NEXT MEETING**

- a. The meeting was adjourned at 1:09 PM
- b. Next meeting will be on June 27, 2023, at 11:00 AM

**NOTE: MSP=Moved Second Passed**

**Approved by Julie Stromberg, Secretary**